

CAMELEY PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 13th September 2017, St Barnabas Church, Temple Cloud

www.templecloud.org.uk | Facebook: Cameley Parish Council

PRESENT: Cllrs J Cockerham, T Hemmings, D Morris, M Musins (Vice Chairman), J Sebright, J Swift, T Turner and A Worthington.

ALSO IN ATTENDANCE: District Councillor Tim Warren and J Howell (Clerk).

106/17-18 APOLOGIES FOR ABSENCE & WELCOME

Apologies were received from Cllr T Hooper (Chairman) and accepted. The meeting was Chaired by M Musins, (Vice Chairman).

107/17-18 PUBLIC PARTICIPATION SESSION

A resident raised their frustration with parking at Oaklands stating that contractors from the two developments on Temple Inn Lane were frequently parked across the driveway. The Clerk will raise the issue with both sites.

A resident read a statement relating to the Temple Cloud Village Hall. A copy was handed to the Clerk.

A resident raised issues with dog waste being left on the lane at Peterside. Residents are reminded to be responsible for their dog waste. As there is now only one dog warden the advice from B&NES Council is to obtain evidence of those responsible for failing to dispose of dog waste so that action can be taken.

The new licensees of the Temple Inn were introduced and welcomed and spoke of their future plans for the pub. The licensees acknowledged difficulties with parking adding that they had experienced this first hand and assured members that they would pass on their concerns. A Facebook page called 'The Temple Inn' has been set up. A number of job vacancies are being advertised.

108/17-18 DECLARATIONS OF INTEREST

There were none.

109/17-18 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the extraordinary Parish Council Meeting held on 16th August 2017 were confirmed as a true record and signed by the Vice Chairman.

110/17-18 CLERKS REPORT

The report was noted.

111/17-18 RENAMING PARISH COUNCIL & PARISH LOGO

Members discussed changing the name of the Parish Council to Temple Cloud with Cameley Parish Council. This item had arisen due to the sign rationalisation project where money has been set aside to rationalise and improve signs within the parish and due to consideration of plans to provide new workwear for the Village Operatives. It was reported there was support during a previous consultation. The Parish Council also discussed whether there was a need for a Parish Council Logo.

RESOLVED

That the Parish Council will launch a parish consultation to ask parishioners for their views about changing the name of the Parish Council to Temple Cloud with Cameley Parish Council at the Coffee Morning which will take place on Saturday 30th September 2017.

112/17-18 WORKING PARTY UPDATES

RESOLVED

That the Parish Council approve the Terms of Reference for the Finance, HR and Planning, Highways & Licencing Working Parties and noted that Cllr Swift would chair the Finance Working Party.

113/17-18 FINANCE WORKING PARTY RECOMMENDATIONS

Members were asked to consider recommendations put forward by the Finance Working Party.

RESOLVED - That:

- i. the Parish Council set new budget categories for a. Workwear & PPE and b. Health and Safety when setting the budget for the next financial year.
- ii. the budget for equipment be increased for 2018/19.
- iii. a budget of £300 is approved from general reserves to supply appropriate workwear and PPE for the Village Operatives. (Provision and Use of Work Equipment Regulations 1998).
- iv. costs will be obtained for an accounting software package to track finances.

114/17-18 DEFIBRILLATOR

Members were asked to consider a statement made during the public participation session of the July Parish Council Meeting. Members also discussed the proposal to purchase a second Parish defibrillator and considered the various cabinet options available. Discussion took place around defibrillator training.

RESOLVED – That:

- i. the Parish Council wish to progress discussion for the defibrillators to be located at the Doctors Surgery and the Primary School.
- ii. The Clerk will write to the favoured sites to enquire whether sites would be prepared to request a grant and manage the unit themselves.
- iii. the Parish Council reject the request to pay for the front of the garage to be repainted after the cabinet is removed on the basis that the owner requested the unit and cabinet be relocated and due to consideration of spending public money. The Parish Council would be grateful if the defibrillator could remain at the garage whilst the Parish Council proactively seek to progress arrangements and thank the garage for hosting the defibrillator and cabinet to date.
- iv. the Parish Council publicise defibrillator and first aid training at the Coffee Morning.

115/17-18 FOOTBALL PITCH

The work carried out on Cameley Playing Field to ensure the facilities are ready for the football season was noted and particular thanks made to Kelvin Parfitt for his efforts to ensure the pitch was ready for the first game of the season. The Parish Council were asked to consider the procedure for Temple Cloud Football Club playing less matches than invoiced.

RESOLVED

The Parish Council will invoice in advance for ten games and pay a refund of £30 per game for games not played.

116/17-18 SIGN RATIONALISATION PROJECT

A Cllr provided a breakdown of costs provided by B&NES Council for options outlined as part of the sign rationalisation project.

RESOLVED – That:

- i. the Clerk clarify whether any outstanding balance from B&NES Council could be set aside by the Parish Council for maintenance of Vehicle Activated Signs.
- ii. the Clerk requests confirmation of suitability, design and costings for two large signs to include the text 'Welcome Careful Drivers' to be positioned at the north and the south of the A37 and two Vehicle Activated Signs. The Parish Council will review the designs at the October Parish Council meeting.

117/17-18 PLAY AREA PROJECT

The Clerk provided an update on the Play Area Project. Refurbishment of existing equipment is due to take place on 15th September and final components should be available to install the following week. The anticipated completion of the Play Area is now Sunday 24th September. The only unfinished item is likely to be the shelter roof. As a result of the delays to completing the project HAGS have promised an official opening event package at zero cost to the Parish Council.

RESOLVED – That:

- i. the Clerk will confirm arrangements for a ROSPA inspection to take place immediately following completion.
- ii. the Parish Council propose an official opening event to take place on the weekend before the October half term.
- iii. the Clerk pursues compensation for Hags failing to deliver on expectations and requirements set out in the tender.

118/17-18 PLANNING
RESOLVED

The Parish Council accept recommendations from the Planning, Highways & Licencing Working Party to support Planning Application: 17/04132/LBA. Site Location: Temple Inn Main Road Temple Cloud.
Description of Proposal: External work to facilitate the display of new signage and lighting.

119/17-18 COFFEE MORNING

Members were reminded of arrangements for the Parish Council Coffee Morning to consult with residents over plans for a Memorial Garden on the Village Green which will take place at 10am – 12 noon, St Barnabas Church on Saturday 30th September 2017.

RESOLVED – That:

- i. the coffee morning also be used to launch a parish consultation with parishioners about changing the name of the Parish Council to Temple Cloud with Cameley Parish Council and invite interest in defibrillator and first aid training.
- ii. the Clerk order colour flyers to advertise the coffee morning for members to distribute to each household in the parish.

120/17-18 FINANCE

Cllr Cockerham declared an interest in a payment listed for approval (an expense claim) and stated he would therefore not vote on item i.

RESOLVED: That -

- i the months payments were approved and cheques authorised for signature.
- ii the Council accept the proposal made by internal auditor to undertake the 2017/18 audit at £0 charge through 'Light A Touch' following the additional work required to re-instate the 2015/16 audit figures.
- iii the Clerks attendance at the SLCC Regional Roadshow in Bristol on Wednesday 22nd November was approved at a cost of £69+VAT.
- iv a budget of up to £320 was approved for the Clerk to purchase a leaf blower for the Village Operative.
- v the following income was noted: VAT refund £213.29, Parish Agency Agreement £724.39.

121/17-18 LOCAL GOVERNMENT BOUNDARY CONSULTATION

Members considered a the Local Government Boundary Consultation and agreed the response setting out that the Parish Council wish to maintain the status quo.

122/17-18 INFORMATION EXCHANGE

It was reported that:

- A flatbed lorry was parked at the old entrance to the Temple Inn site restricting visibility at 08:45 on 13th September, a time when children were walking to school. The Clerk will raise with the site and the advice to residents is to report the matter to the Police on the non-emergency number (101).
- Parking difficulties were occurring at Paulmont Rise and Cameley Road.

123/17-18 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will take place on **Wednesday 11th October 2017 at 7.30pm**. The public meeting closed at 21:49 hours.

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – discussion on a legal matter in progress is not in the public interest.

124/17-18 LEGAL MATTER

The Parish Council were updated on a legal matter, Discussion took place on forward planning. The Clerk will make enquiries accordingly.

The meeting was concluded at 22:08pm.

Minutes are available on the Parish Council Website: www.templecloud.org.uk