

# CAMELEY PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 14<sup>th</sup> June 2017, St Barnabas Church, Temple Cloud

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PRESENT: Cllrs J Cockerham, T Hemmings, A Hooper (Chairman), D Morris, M Musins (Vice Chairman), T Turner and A Worthington.

ALSO IN ATTENDANCE: J Howell (Clerk) and four members of the public.

49/17-18 APOLOGIES FOR ABSENCE & WELCOME

Apologies were received from Cllrs J Sebright and J Swift and accepted.

50/17-18 PUBLIC PARTICIPATION SESSION

The Village Operative requested the Parish Council purchase a leaf blower to assist his colleague with sweeping duties. The Clerk will research the options.

51/17-18 DECLARATION OF INTEREST - There were none.

52/17-18 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Parish Council Meeting held on 10<sup>th</sup> May 2017 and the minutes of the Extraordinary Parish Council Meeting held on 17<sup>th</sup> May 2017 were approved and signed by the Chairman.

53/17-18 CLERKS REPORT

Members of the Parish Council were invited to ask questions arising from the report. There were none.

54/17-18 DRAFT PARISH CHARTER

RESOLVED

That the Planning, Licencing and Highways Working Party draft answers to the questionnaire provided and the Parish Council review the proposed submission at the July Parish Council Meeting.

55/17-18 TRACTOR SHED

The Parish Council considered the three quotations to demolish and clear the tractor shed on Cameley Playing Field.

RESOLVED

That the quotation supplied by Pete Hutchinson was approved.

56/17-18 HIGHWAYS PROJECT

A report had previously been circulated to the Parish Council which outlined the opportunity for the Parish Council to lead a sign rationalisation project within the Parish of Cameley. B&NES Council have agreed a budget of £10,000 to be spent on sign rationalisation within the current financial year.

RESOLVED

That the Parish Council delegate this project to the Planning, Licencing and Highways Working Party who will undertake a review of signage within the Parish and report back at the July meeting with recommendations.

57/17-18 LITTER BINS

The Parish Council discussed the location of litter bins within the Parish and considered whether more bins might be required. Village Operative, Kelvin Parfitt confirmed that there was one bin currently in storage. Residents asked the Parish Council to install the bin at Peterside and also raised dog waste as an ongoing problem.

RESOLVED

- That the bin will be installed at Peterside and Kelvin Parfitt will liaise with residents prior to positioning.
- That the Planning, Licencing and Highways Working Party combine a review of bins with the review of road signs.

- The Clerk will contact the Dog Warden regarding dog waste and also make enquiries about the bin which used to be situated at the end of Ham Close.

58/17-18 SPEEDWATCH

It was noted that Community Speedwatch equipment will be returned due to insufficient volunteers.

59/17-18 DEFIBRILLATOR

Cllr Hemmings raised concerns over whether the location of the defibrillator is optimal adding that the green light and sign had not been installed above the defibrillator cabinet at Venture Tyres. Cllr Hemmings also raised concerns over whether residents in the village were aware of its location and raised noticing that cars were frequently parked in front of the cabinet obscuring its location from passers-by. Cllr Hemmings asked members of the Council whether the Temple Inn might be a more prominent location once the pub is open.

RESOLVED

That the Clerk will make enquiries with Red Oak Tavern to see if they might host the defibrillator. The Clerk will advertise the current location of the defibrillator on the website and Facebook.

60/17-18 FOOTBALL PITCH AND AGREEMENT

It was noted that no contact has been made by the new manager of the Temple Cloud Football Club nor contact details provided. The agreement drawn up by the Parish Council based on standard model agreement had not been signed or returned. It was noted that the locks to the Pavilion have been changed following a resolution made by the Parish Council at the Annual Meeting of the Parish Council. The Parish Council agreed key holders.

A wider discussion took place around the options for the football pitch and current facilities. The Clerk reported that the Parish Council has tried to engage with the Football Club since the plans to expand the Play Area were considered which would require that the pitch and safety fencing be moved further into Cameley playing Field. The Football Club were originally sent a Football Agreement with hire rates of £30 per game in December 2016. This has not been returned despite efforts by the Clerk to chase. The Parish Council concluded that it was unwise to invest in moving the football pitch and stop nets or make repairs to the pavilion when no football team is signed up with the Parish Council to use the facilities and agreed that there would be insufficient time to move the pitch and stop nets or make improvements to the facilities prior to the next season.

RESOLVED

- That key holders for the pavilion must sign for the key.
- That there would be no further attempts to engage with the Football Club regarding the use of the pitch or facilities as the time required to make the changes to the pitch, stop nets and pavilion had now passed.

61/17-18 PLAY AREA PROJECT

The Clerk provided an update on the Play Area Project. Equipment is expected to arrive at a warehouse in Selby on 17<sup>th</sup> July. It is anticipated that ground works can start on 17<sup>th</sup> July 2017. The project is expected to take 3-4 weeks to complete. A pre-start meeting between the Installation Team and Parish Council has been proposed for Monday 10<sup>th</sup> July at 6pm.

62/17-18 PLANNING

The Parish Council considered planning application 17/02467/FUL - 7 Chardyke Drive. Erection of a single storey side and rear extension and garage conversion. The planning decision to permit planning application 17/01675/FUL 6 Molly Close - Provision of two dormer windows to front elevation was noted.

RESOLVED

That the Parish Council have no objection to planning application 17/02467/FUL.

63/17-18 MEMORIAL GARDEN

The Parish Council were asked to consider setting up a working party for the Memorial Garden. Members suggested this could include other groups and organisations within the community.

RESOLVED

That a coffee morning would be arranged for September 2017 to engage and consult with residents.

64/17-18 ANNUAL RETURN 2016/17 – ANNUAL GOVERNANCE STATEMENT

RESOLVED

That the Annual Governance statement (section 1 on the Annual Return) was approved.

65/17-18 ANNUAL RETURN 2016/17 – ACCOUNTING STATEMENTS

Dates for inspection will be Monday 26<sup>th</sup> June to Friday 4<sup>th</sup> August 2017.

RESOLVED

That the Accounting Statements (section 2 on the Annual Return) were approved.

66/17-18 FINANCE

RESOLVED

- That the Parish Council approved Cllrs Musins and Sebright as additional signatories. The bank mandate was completed.
- That the request to part fund the Clerks membership to SLCC at cost of £54 was approved.
- That the months payments were authorised and cheques signed.
- That the bank statement and reconciliation against the cashbook to 30<sup>th</sup> April 2017 was noted.

67/17-18 COMMUNITY WELCOME

The Parish Council considered the suggestion by Cllr Worthington to arranging an event to welcome new residents to the Parish. The Parish Council supported this idea. Discussion took place around a wider review of Parish Council engagement activities and there was support to hold coffee mornings on a quarterly basis.

68/17-18 CORRESPONDENCE

Correspondence received was considered and noted.

69/17-18 INFORMATION EXCHANGE

The Parish Council as a whole expressed that they are extremely concerned about the impact of anti-social behaviour to residents caused by teenagers on scooters at Meadway, the Village Hall and Cameley Playing Field. The safety of a pillion passenger with no helmet is of great concern. This matter has been reported to the Police.

A Councillor raised that a pushbike has been left chained up at Perrin Close and has been there for some time. Parking along Cameley Road was discussed. It appears that some residents have been using cones to stop others parking along the road. Consideration was given to visitors to the Cameley Surgery and it was noted that there were no restrictions along this road. Both residents and visitors alike should be able to park here.

A large bouncy castle was in use at Cameley Playing Field last weekend and appears to have been linked to a booking at the Village Hall. The Parish Council were not approached about this request and will write to the Temple Cloud Village Hall Project due to concerns over insurance and liability.

70/17-18 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Wednesday 12<sup>th</sup> July at 7.30pm.**

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – disclosure of commercial interests of the council and the persons that have quoted is not in the public interest.

72/17-18 LEGAL MATTER

RESOLVED

That the Parish Council approved the draft notice following advice from the appointed solicitor.

The meeting was concluded at 9:30pm.

*Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk).*