

CAMELEY PARISH COUNCIL

Minutes of the Extraordinary Parish Council meeting held at
7.30pm on Wednesday 16th August 2017, St Barnabas Church, Temple Cloud
www.templecloud.org.uk | Facebook: Cameley Parish Council

PRESENT: Cllrs J Cockerham, T Hemmings, A Hooper (Chairman) and M Musins (Vice Chairman).

ALSO IN ATTENDANCE: J Howell (Clerk).

95/17-18 APOLOGIES FOR ABSENCE & WELCOME

Apologies were received from D Morris, J Sebright, J Swift, T Turner, A Worthington and District Councillor Tim Warren, and accepted.

96/17-18 PUBLIC PARTICIPATION SESSION

There was none.

97/17-18 DECLARATIONS OF INTEREST

There were none.

98/17-18 CONFIRMATION OF MINUTES

RESOLVED - That the minutes of the Parish Council Meeting held on 12th July 2017 were confirmed as a true record and signed by the Chairman.

99/17-18 PLAY AREA PROJECT – HAGS ACCIDENT

Members were updated following accident involving a contractor. The worker is now back at work on another site. The Clerk reported that Hags have confirmed the matter will be progressed through their insurance.

100/17-18 DEFIBRILLATOR

Members were asked to consider a statement made at the July Parish Council meeting in relation to the request to remove and relocate the defibrillator and consider a quotation supplied.

RESOLVED – That the item be deferred to the September Parish Council meeting as a full report to consider placement was not yet available.

101/17-18 FINANCE

RESOLVED: That -

- i The emergency spend agreed by the Clerk and Chairman for Zephyr Water Treatment Services to undertake a legionella and water risk assessment at Cameley Sports Pavilion at a cost of £280 was noted. The Clerk confirmed that the Parish Council have now completed fixed electrical testing, PAT testing and legionella risk assessment adding that as no handover information was provided, the Parish Council were only able to assume these checks had not previously been undertaken.
- ii the months payments were approved and cheques authorised for signature.
- iii the quarterly bank reconciliation was accepted and signed.
- iv the item to re-instate 2015/16 annual return figures would be deferred to the September Parish Council Meeting as the letter from Grant Thornton had not yet arrived.

102/17-18 INFORMATION EXCHANGE

It was reported that:

- A tree had fallen at Ham Lane. This had been reported to B&NES Council and the matter is being attended to.
- A road closure of Temple Inn Lane is due to start on Monday 21st August 2017 which will be in place for up to two weeks. Members also shared their disappointment over a lack of prior warning or communication from B&NES Council. Concerns were also expressed about the route of the diversion, particularly given that it had previously been agreed that vehicles attending the DWH site are to enter Temple Inn Lane via the A37. The Clerk will escalate.

- A meeting took place with B&NES highways to progress the sign rationalisation project. A quote will be provided to the Clerk prior to the September Parish Council Meeting. B&NES Highways recommended a crescent shaped sign where a village logo could be inserted and a Cllr suggested that the Parish Council could consider a competition to find a winning design.

103/17-18 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will take place on **Wednesday 13TH September 2017 at 7.30pm.**

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – disclosure of commercial interests of the council and the persons that have quoted is not in the public interest.

104/17-18 LEGAL MATTER

RESOLVED: That -

- i. the Parish Council would continue on the course of action previously agreed and as recommended by Thatcher and Hallam.
- ii. the Clerk request that Thatcher and Hallam respond to a letter received following the accident.

105/17-18 HR MATTERS

Recommendations of the HR Working Party were considered.

RESOLVED: That –

- i. the Clerks contracted hours increase from 33 hours per month to 40 hours per month from 1st September 2017 with a review after three months.
- ii. the second item be deferred.

The meeting was concluded at 9.30pm.

Minutes are available on the Parish Council Website: www.templecloud.org.uk.