

CAMELEY PARISH COUNCIL

Confirmed Minutes of the Meeting of the Parish Council held at
7.30pm on Wednesday 10th January 2018, Temple Cloud Village Hall
www.templecloud.org.uk | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Cllrs J Cockerham, R Jenkins, M Musins (Vice Chairman), J Sebright, J Swift, T Turner and A Worthington.

ALSO IN ATTENDANCE: District Cllr Tim Warren, J Howell (Clerk) and five members of the public.

195/17-18 APOLOGIES FOR ABSENCE & WELCOME

- i. Apologies were received from Cllrs T Hemmings and T Hooper (Chairman) and accepted. Cllr M Musins (Vice Chairman) chaired the meeting.
- ii. Cllr R Jenkins was welcomed to his first meeting as Councillor and the declaration of acceptance of office was signed.

196/17-18 DECLARATIONS OF INTEREST

There were none.

197/17-18 PUBLIC PARTICIPATION SESSION

A resident reported raised a highways issue at Redhill towards Chelwood Bridge. District Cllr Tim Warren offered to take this away as an action and progress through B&NES Council.

Two residents spoke about their plans for the 2018 Temple Cloud Charity Fund Day to raise money for the Wallace and Gromit Grand Appeal.

198/17-18 CONFIRMATION OF MINUTES

A Cllr proposed an amendment to the draft minutes to remove point i. 179/17-18 adding that though double yellow lines were discussed, there was no vote on this matter.

RESOLVED

That subject to the removal item i. 179/17-18 of the draft minutes, the minutes dated on Wednesday 13th December 2017 were confirmed as a correct record. The Clerk will publish the confirmed minutes on the Parish Council website and bring a copy to the February meeting for signature.

199/17-18 CLERKS REPORT

There were no questions arising from the report.

200/17-18 PARISH PUBLIC TRANSPORT CONSULTATION

Members discussed the consultation. District Councillor, Tim Warren reported that B&NES Council funds a number of supported bus services under contracts that are due to end during 2018. The management of these contracts is jointly undertaken by Bath & North East Somerset Council and the West of England Combined Authority. The Council faces severe limitations in its income and is therefore considering whether to extend these contracts, or to make changes to services to reduce the costs of operation. The 768 service has been highlighted in the report as one of these services which will be reviewed. This is the only service to Bath from Temple Cloud.

RESOLVED

That representation is made to B&NES Council outlining that the Parish Council are very concerned that any withdrawal of service 768 would impact residents especially as the only means to visit the supermarket and for those needing to attend hospital appointments.

201/17-18 POLICIES

RESOLVED

That the Parish Council adopt the revised Code of Conduct (based on NALC model), the new Health and Safety Policy and the Equality and Diversity Policy.

202/17-18 PARISH COUNCIL NAME CHANGE

An update was provided by the Clerk.

RESOLVED

That the Parish Council accept the report prepared by the Clerk for submission to B&NES Council. This will be submitted to B&NES Council for consideration at the meeting of the full council scheduled to take place on 22nd March 2018.

203/17-18 CAMELEY PLAYING FIELD

The revised design for the statutory Playground signs was deferred to the February meeting (awaiting final proof). The Council noted the update received from the Football Club that the manager will be stepping down after this season and noted the manager's suggestion that the Parish Council refrain from spending money on making improvements to the sports pavilion due to the current uncertainty and lack of player attendance. Clerk to remind Football Club of the agreement to notify the Parish Council by April 2018 of their intention for the 2018/19 season.

RESOLVED

That the Parish Council accept the final Hags invoice (which includes a £500 discount) and authorise payment.

204/17-18 VILLAGE HALL WELCOME COFFEE MORNING AND CLEAN UP DAY

The Clerk advised members that B&NES Council have recommended that the Parish Council Community Empowerment Fund grant application is supported. The grant is to be used towards a 'Clean Up Day' to rejuvenate the Temple Cloud Village Hall.

RESOLVED

To set a provisional date of Saturday 28th April 2018 for the 'Clean Up Day'.

205/17-18 SIGN RATIONALISATION PROJECT

Members noted the update that the speed limit can be changed on a solar powered Vehicle Activated Sign (VAS). Members were advised that B&NES Council have no budget for minor works and will be limited to addressing safety issues only. The overall budget allocated for the project was reviewed. Litter bins were deferred to the February meeting. A Cllr was tasked with making final enquiries.

RESOLVED - That:

- i. The Parish Council accept the quote for all works detailed by B&NES Council for the project (to include two large ornate welcome signs (as agreed and detailed in minute reference 185/17-18); one solar powered VAS; three fixed locations that the signs can be rotated at (proposed at Cameley Road as it enters Temple Cloud from Cameley, Temple Inn Lane and Peterside); and lining and keep clear boxes on A37 outside Fairview and outside the lane leading to St Barnabas Church, Temple Inn Lane.
- ii. The Parish Council contribute up to £500 towards the project from the Community Infrastructure Levy (CIL) - restricted reserves.

206/17-18 2018/19 Budget

RESOLVED

Subject to the final revision proposed by the Clerk (to include a line item for telephone charges), a balanced 2018/19 budget was approved by the full Parish Council.

207/17-18 2018/19 PRECEPT REQUIREMENT

RESOLVED

That the Parish Council set the precept requirement for 2018/19 at £20,800, £44.57 per Band D Equivalent (86 pence per week - an increase of 1 pence per week from 2017/18 Band D Equivalent).

208/17-18 FINANCE

The Parish Council noted the income of £300 received from the Temple Cloud Football Club. Members also noted that the payment approved at the December Parish Council Meeting and detailed in minute reference 187/17-18 for £2,393 (£1,994 plus VAT) has been made to AED Locator (E.U.) Ltd and order placed for the HeartSine Samaritan PAD 500P AED and HeartSafe G3 cabinet (as agreed). The Parish Council also considered options for online banking.

RESOLVED

- i. To approve the Direct Debit mandate for EDF Energy for the new energy account for £115 per month and an increase in Direct Debit for the existing Water2Business account from £5 to £25 per month. Both due to the Village Hall.
- ii. That the schedule of payments for January 2018 was approved and cheques authorised for signature.

- iii. To approve transfer £80,000 from the Business Reserve Account to the Current Account and endorse the request by letter to NatWest accordingly.
- iv. That the bank reconciliation was accepted and signed.
- v. To endorsed a letter from two signatories requesting statements on both Parish Council accounts to be scanned and used by the Clerk to obtain interim bank statements.
- vi. To approve the Clerk as a signatory on the Parish Council bank accounts.
- vii. That the Parish Council approve a request for online banking through NatWest with at least one other Councillor having online access. The Clerk will progress the required paperwork.

209/17-18 VILLAGE HALL

New information relating to committee structures was discussed and as a result, members were asked to consider the structure for managing the Village Hall. The Clerk updated members about contractor parking following enquiries with David Wilson Homes. No firm arrangement had been handed over by the previous committee and the site manager to Knights Rise confirmed that there was no proposal to resurface the carpark. David Wilson Homes have offered to pay the Parish Council £200 per month to use two thirds of the Village Hall carpark for approximately 7 months back dated to 1st January 2018. Members discussed that the ultimate aim is to provide a new surface. Urgent business of the Village Hall was also considered and the Clerk, directed by the Parish Council, will respond accordingly.

RESOLVED

- i. That the Parish Council manage the Temple Cloud Village Hall as part of the regular monthly meeting.
- ii. That future Parish Council meetings start at 7pm (Standing Orders will be updated accordingly).
- iii. That the Clerk negotiate terms of use and hire charge with David Wilson Homes.
- iv. That the Parish Council agree a hire charge of £100 for the Temple Cloud Charity Fun Day to hire the Village Hall and Playing Field on Saturday 21st July 2018. The Parish Council added that there could be flexibility with set up and clear up time either side of the event subject to bookings.

210/17-18 ROYAL GARDEN PARTY

RESOLVED

That the Parish Council propose the Chairman, Tony Hooper to be put forward as the nominee as representative of the council to the Queens Garden Party on Tuesday 5th June 2018 in line with recognition of past service as Chairmen of Parish Council and Town Mayors in England.

211/17-18 CORRESPONDENCE

Correspondence received was noted. The Clerk will respond.

212/17-18 INFORMATION EXCHANGE

A Cllr raised the high cost of connecting properties to gas in the parish and asked whether there was an opportunity to investigate a lower connection charge if residents wishing to switch group together. Cllr Turner will co-ordinate and interested parties are to contact Cllr Turner by email cllrturner@templecloud.org.uk or through the Clerk.

213/17-18 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held at **7.00pm on Wednesday 14th February 2018 at Temple Cloud Village Hall.**

214/17-18 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress a HR Matter.

HR MATTER

Members discussed staffing arrangements for the Village Hall.

RESOLVED

To appoint a cleaner on a self-employed basis. Hours to be agreed.

There being no further business, the Chair closed the meeting at 9.33pm.

Minutes are available on the Parish Council Website: www.templecloud.org.uk