

# CAMELEY PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 8<sup>th</sup> February 2017, St Barnabas Church, Temple Cloud  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

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PRESENT: J Cockerham, T Hemmings, A Hooper (Chairman), M Musins (Vice Chair), J Sebright and T Turner.

ALSO IN ATTENDANCE J Howell (Clerk) and five members of the public.

### 1. APOLOGIES FOR ABSENCE

Apologies were received from J Swift and accepted.

### 2. PUBLIC PARTICIPATION SESSION

Members of the public were welcomed to the meeting and invited to raise issues or matters of interest. Two members of the Village Hall Project Committee read statements in relation to the Parish Council decision to terminate the lease arrangement and to occupy and manage the Village Hall themselves. A further member of the Village Hall Project Committee asked the Clerk questions of a procedural nature. The Parish Council thanked the three members of the Village Hall Project Committee for their comments and will respond to each in turn. Responses will be published on the Parish Council website.

One resident told the Parish Council the considerable stress they were experiencing as a result of living between the two housing developments on Temple Inn Lane. This included parking and access issues, noise from the site, difficulties from the workmen and the flashing lights on site. The Parish Council are sympathetic to these complaints and the Clerk will continue to log the complaints and raise with the developers and B&NES enforcement where possible.

The District Councillor, Tim Warren offered to provide mediation between the Parish Council and Village Hall Project Committee to overcome any challenges. The District Councillor provided an update on the challenges of the budget cuts of £49 million in 4 years with the Council meeting to vote on proposals which outline plans to save £37 million over the next three years. The District Councillor spoke about the Joint Spatial Plan which has been out to consultation. Many developers have requested permission to build more houses. B&NES Council support that the housing allocation of 105,000 is enough and will be robust about adhering to this. There are no housing plans for Temple Cloud or Cameley. There is due to be a Mayoral Combined Authority and the Secretary of State has now signed this off. The election will take place in May.

### 3. DECLARATION OF INTERESTS

Cllr Musins declared an interest in item 11 – a request from Temple Cloud in Bloom adding that due to her membership she would not take part in voting on this matter.

### 4. CONFIRMATION OF MINUTES

That the minutes of the meeting dated 11<sup>th</sup> January 2017 were approved.

### 5. CLERKS REPORT

The Clerk's Report had previously been circulated and questions invited. A Councillor asked whether there would be a cost associated in advice for VAT reclaim from the internal auditor. The Clerk confirmed there would not. The Clerk confirmed that further work is required for the Local Council Award Scheme and before the Council can confirm by resolution that everything is in place for the Foundation Award.

### 6. CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CiLCA)

It was confirmed that the cost of registration for CiLCA could be split with Stowey-Sutton Parish Council at a cost of £125 each.

### 7. PLAY AREA

The Vice Chair provided an update on the Play Area Project and proposed that the Outside Working Group be granted authority from the Parish Council to draft a tender and advertise.

The Clerk stated that there had been no further engagement from the Football Club despite posters being placed on the outside and inside of the Pavilion, on notice boards and on the website / Facebook. Discussion took place around the opportunity to knock down the existing facilities and build new changing rooms alongside the Village Hall as a

longer term sustainable use for the Community. A Councillor suggested discussion could take place with the School to encourage wider use of the facilities and a longer term supply of players to the Football Club.

#### RESOLVED

- That the Outside Working Group are delegated responsibility to draft the tender and advertise and bring responses to the full Parish Council along with their recommendations.
- That the Clerk (in conjunction with the Outside Working Group) would progress efforts to obtain the S106 monies identified for the project.
- That further work would be undertaken around evaluation criteria.

#### 8. PARISH COUNCIL POLICIES

Recommendations were made to the Parish Council on a number of policies.

#### RESOLVED

- That the Clerk will check guidance and amend the Procurement Policy and Financial Regulations to reflect that contracts of £10,000 or more would follow a tender process and that estimates would be obtained for values of £500 and above.
- The Publications Scheme and Training Policy were agreed.

#### 9. VILLAGE HALL UPDATE

The Clerk stated that letters had been to all 6 trustees as listed on the Charity Commission website sent on 23<sup>rd</sup> January 2017 regarding the termination of the Village Hall lease. The Clerk added that no correspondence or request to change the handover date had yet been received.

#### 10. PLAYING FIELD STATUS AND MANAGEMENT

A report on the Playing Field Trust and ongoing Parish Council obligations around Charity Status was circulated prior to the meeting.

#### RESOLVED

- That the Parish Council will pay for the ongoing maintenance and upkeep of the Cameley Playing Field. In agreeing this all expenditure will be managed within the Parish Council finances.
- That quarterly meetings will be arranged for the Cameley Playing Field Charity within which income to be reported separately and any other business relating to the Charity transacted.
- That Cameley Playing Field can be used on 22<sup>nd</sup> July for the Charity Fun Day being organised by Tasha Dix at zero charge.

#### 11. TEMPLE CLOUD IN BLOOM

The Parish Council considered the request to grant TCIB a bench. TCIB intend to place the bench on the green space at Paulmont Rise. District Councillor Tim Warren offered to provide assistance to TCIB in obtaining agreement from B&NES and exploring the idea of Community Transfer. A Councillor raised that TCIB do so much for the Village and asked what could be done to show the Parish Councils appreciation.

#### RESOLVED

- That the Parish Council approved the request to grant TCIB a bench.
- That District Councillor Tim Warren would send the Vice Chair details to invite TCIB to the Archway Project as a gesture of thanks.

#### 12. ANNUAL PARISH MEETING

Discussion took place on the format of the Annual Parish Meeting and that it should include community input to draw up an action plan for the year ahead.

#### RESOLVED

That the Clerk and Chairman draft an outline plan and proposed date for the Annual Parish Meeting, to include an informal gathering inviting the various vibrant community groups and residents of the Parish.

#### 13. PLANNING

No applications received.

14. DAVID WILSON HOMES WELCOME PACK

The Clerk outlined content for inclusion within the DWH welcome pack and welcomed further Parish Council suggestions.

RESOLVED

That the Clerk will draft the welcome piece on behalf of the Parish Council with input from Mike Flower.

15. FINANCE

Cheques presented for approval were authorised and the bank statement and bank reconciliation received and noted.

16. CRIME UPDATE

A Councillor informed the meeting that since a spate of thefts from motor vehicle and shed breaks during December and into January 2017 three arrests had been made and the spate has stopped. A report of bottles being placed in the road at Meadway was also raised. A Councillor reported that they were aware of some underage drinking that had taken place at an 18<sup>th</sup> Birthday Party at the Village Hall on the same night a short distance away. District Councillor Tim Warren encouraged any breaches in licencing to be reported to B&NES Licencing Team.

There is support from the Local Policing Team for Community Speed Watch and undertaking a joint initiative led by the Parish Council and run by Community Speed Watch in conjunction with the Police.

17. CORRESPONDANCE

A letter has been received from a resident during the period of consultation around how CIL money could be spent. This relates to the lack of parking within Temple Cloud. The letter has been circulated to the Parish Council for consideration. There are a number of additional responses submitted to and published on the Parish Council website. CIL consultation responses will be discussed in full at the March meeting.

18. INFORMATION EXCHANGE

Discussion took place around increasing disruption caused by the two developments on Temple Inn Lane. Concerns were raised that there could be an accident and the current situation poses a risk to public safety. A Councillor also raised a complaint about generator powering floodlights on the DWH site causing a nuisance to residents. A meeting took place to enquire about the purchase of additional land for recreation and the key points circulated to the Parish Council. There is no opportunity at present.

RESOLVED

- That District Councillor Tim Warren would investigate whether B&NES Highways are able to take any action at Temple Inn Lane.
- That the Clerk would enquire whether the generator for the floodlights at the DWH site can be turned off at night.

The meeting was concluded at 9.20pm.

19. DATE OF NEXT MEETING:

The next scheduled meeting of the Parish Council is on **Wednesday 8<sup>th</sup> March 2017 at 7.30pm at St Barnabas Church.**

Signed: ..... Date: .....