

DRAFT

MINUTES OF THE MONTHLY MEETING OF CAMELEY PARISH COUNCIL HELD AT 7.30pm 13th JANUARY 2016 IN TEMPLE CLOUD VILLAGE HALL

Templecloud.org.uk

PUBLIC PARTICIPATION: A resident reported that she had witnessed a near miss on the A37 at The Green. A lady with a child in a buggy and a baby in a sling had a narrow miss as she crossed the road using the traffic island from a speeding car. This would be added to the Incident Log the PC kept.

TO RECEIVE A SHORT TALK FROM THE VILLAGE AGENT

Laura Cannon introduced herself as the new Village Agent with responsibility for Cameley Parish. She explained that she works as one of a team of experienced agents covering the Chew Valley and surrounding areas, funded by the Sirona Healthcare Organisation. Her role is to help older, vulnerable residents to remain in their homes by helping them to access local organisations set up for this purpose. The Chair thanked Laura for speaking to the meeting and promised that this Council would help in any way it could.

PRESENT: Cllrs Mr Hooper (Chair), Mr Cockerham, Mr Hemmings, Mrs Musins, Mr Parfitt, Mr Sebright, Ms Swift, District Councillor Mr Warren and the Clerk, Mr Scutt.

1. APOLOGIES FOR ABSENCE: Cllr Morris.

2. DECLARATIONS OF INTEREST: Cllr Ms Swift in Planning Application 16/00018/FUL.

3. MINUTES OF PREVIOUS MEETINGS were approved.

4. UPDATE ON MATTERS ARISING

Section 106 money: The Clerk told the meeting that he had approached the department responsible for section 106 money to ascertain whether money could be allocated for a) repairing the changing room roof, b) the surface surrounding the children's play equipment and c) moving the 30mph signs on the A37, south of Temple Cloud.

Action: the Clerk would chase for a response.

Transparency grant for purchase of computer: the Clerk explained that he would be completing an application form. **Action:** the Clerk would complete and submit form.

5. CORRESPONDENCE.

The Clerk had circulated a letter he had received from the Village Hall Committee on the Tuesday prior to this month's meeting. The Council agreed that it was too late to be discussed at this meeting and that it, along with the application for a grant would go before the Finance working party and would be on the agenda for the February meeting.

Action: the matter would be discussed by the working party and be on February's agenda.

6. TEMPLE CLOUD VILLAGE HALL AND PLAYING FIELD

Safety Fence: The Clerk told the meeting that the chosen contractor had been in hospital and due to surgery would be unable to complete the work for several months. The matter was discussed and since the only other quote was double the existing one it was agreed to seek a third quote. If this was unacceptable then the Clerk would contact the existing contractor to discuss delaying the repair until he was fit. **Action:** Cllr Parfitt to talk with a potential contractor.

Anti social behaviour The Council discussed at length the anti-social behaviour of the people attending two separate parties held at the Village Hall in December. Letters of complaints had

already been sent to the Village Hall Committee. The Council would be asking the VHC to look at ways of dealing with such matters. **Action: Clerk to write to TCVHC**

7. HIGHWAYS, FOOTPATHS AND ROADSWEEEPING

The Chair was able to tell the meeting that he had learned from an official from B&NES Highways that some of the section 106 monies agreed for the new Temple Inn Lane development would be used to install a digital speed camera on the A37 on the same site of the previous camera. As yet there was no date agreed. **Action: District Cllr to follow up**

8. FINANCE: It was agreed to pay the following:-

Clerk	£303.83
Village operative	£428.49
Christmas Tree/Lights	£140.00
Removal and recycling of tree	£ 75.00
Deadline Accounting	£ 30.00 + vat
HMRC tax due	£227.97
Removal of Laurel Tree	£250.00

9. TO AGREE A BUDGET AND SET THE PRECEPT FOR 2016/2017

The meeting was shown the proposed budget compiled by the finance working party and the Clerk. Cllr Sebright told the meeting that they had reviewed the budget in a fair amount of detail and prepared what they considered to be a fair budget. He took the meeting through the figures in detail which also showed healthy reserves including some earmarked for certain projects. He told the meeting that the proposal was to keep the precept at its current level. There followed a discussion and after some debate the budget was agreed unanimously. The recommendation to keep the Precept of £20,000 was also discussed and agreed unanimously. **Action: Clerk to inform B&NES of the agreed precept.**

10. PLANNING

Cllr Musins told the meeting that she had attended a meeting concerning the Joint Spatial Plan. She went on to say that the planning group discussed the plan and were recommending that the Parish Council should not be against appropriate development as long as it was concentrated in areas where there was established infrastructure capable of coping with additional housing and that initially such sites would ideally be Brownfield sites. The Parish Council discussed this and agreed unanimously to accept the recommendations.

Action: Clerk to register this Councils' comments on the West of England website.

The Planning Group also discussed the Placemaking Plan and considered it to be out of date and recommended that no further comment should be made. The Parish Council discussed this recommendation and agreed unanimously it accept it.

Action: Clerk to register this Councils response with the Draft Placemaking Plan Consultation.

Cllr Hooper reported on the meeting of the Planning Committee meeting that considered the Developers proposed plans for the site on Temple Inn Lane. He reported that the committee voted 9 to 1 in favour of deferring the decision for another month (10th February) so that further discussions could take place about a) the Hedge and how it was to be maintained, b) water for the growing areas, c) the proposed management company and d) the proposed play area. He advised the meeting that Andrew Smith on behalf of David Wilson Homes would email Cllr Hooper with areas of negotiation which would be circulated to Parish Councillors for discussion. If it was felt that if an open meeting was needed then this could be arranged at short notice. **Action: Cllr Hooper to circulate information and discuss with fellow councillors the best course of action.**

The Parish Council then discussed the following **Planning Applications:-**

- **15/05418/FUL 1 Molly Close** To erect a replacement detached garage/store with a new front porch and modifications to boundary walls and landscaping. (Amendment to previously

approved scheme 14/02156/FUL) After a discussion it was agreed that the Parish Council had no objection to the proposal. **Action: Clerk to write to B&NES planning**

- **16/00018/FUL 25 Paulmont Rise** To erect a timber post and framed open fronted barn to be used for straw and feed storage and cover for Dexter cattle. (Retrospective) After a discussion it was agreed that the Parish Council had no objection to the proposal.

Action: Clerk to write to B&NES planning

10. PARISH COUNCIL A.L.C.A. ACCREDITATION

The meeting was asked to consider whether the Parish Council should seek accreditation with ALCA. **Action: The Clerk was asked to research the process.**

11. TO HEAR RECOMMENDATIONS RE. APPRAISALS FOR EMPLOYEES.

The HR Group had circulated all Councillors with forms for the appraisal of Council employees on an annual basis. The Proposal to adopt these forms was discussed and agreed.

12. NEIGHBOURHOOD PLAN

The Chairman confirmed that he had arranged for an open meeting to discuss Neighbourhood Plans with an experienced panel to explain how such a plan could work and enable residents to question them. The Panel would consist of Liz Richardson, B&NES cabinet member for Housing/ Planning, Julie O'Rourke Planning officer, Rosemary Naish, Chair of Clutton Parish Council and a representative from Stowey Sutton Parish Council. The meeting was arranged for 7.00pm on Tuesday 26th January at the Village Hall. Flyers advertising the meeting will be printed for circulation prior to the meeting. **Action: Clerk to book hall and have flyers printed**

13. TO SET UP REPORTING ROUTINES FROM WORKING GROUPS.

Cllr Hooper asked each group to give the meeting an idea of how they were operating. The Planning and Finance Groups both reported that they meet regularly and that the results of can be seen in action at the monthly meeting with recommendations on their specific areas. The H.R. group don't meet but use exchange of e mails to carry out their brief. The I.T. Group had had their first meeting and more would follow as they seek to clarify various areas such as data protection and freedom of information. They would be looking to use technology to improve communication within the Parish Council and with the parishioners and beyond that to remain legally compliant. **Action: each working group to give a brief report at each meeting**

14. INFORMATION EXCHANGE

District Cllr Mr Warren told the meeting that B&NES were doing their best to sort the problems caused to recycling by the work to rule of Keir's employees. He stressed that they are not able to bring in an outside contractor because of the law. They are able to use B&NES staff who volunteer and are doing what they can to pick up where they can.

He also told the meeting that this year's budget settlement was proving difficult and had yet to be agreed. Finally he explained that there would be a referendum amongst B&NES electorate to see if there was sufficient support for there to be a Mayor of B&NES.

The editor of the Clutton and Temple Cloud News, Martin Prole told the meeting that the magazine was two distributors short. The role was not onerous and involved delivering c.20 magazines once a month. If Parish Councillors knew of anyone willing to give the Magazine an hour a month it would be appreciated.

The Clerk told the meeting that a resident had call to use the Defibrillator recently and due to unforeseen circumstances the casing was damaged. Sadly the defibrillator was not needed. He explained that the cabinet was irreparable and the Parish Council asked him to find a suitable replacement.

15. NEXT MONTHLY MEETING will be on Wednesday 10th February.

The meeting closed at 9.25pm