

CAMELEY PARISH COUNCIL

Minutes of the Parish Council meeting held at
7.30pm on Wednesday 12th April 2017, St Barnabas Church, Temple Cloud
www.templecloud.org.uk | Facebook: Cameley Parish Council

PRESENT: J Cockerham, T Hemmings, A Hooper (Chairman), D Morris, M Musins, J Sebright, and A Worthington.

ALSO IN ATTENDANCE: J Howell (Clerk) and five members of the public.

1/17-18 APOLOGIES FOR ABSENCE & WELCOME

Apologies were received from J Swift, T Turner, District Councillor Tim Warren and accepted. Councillor Alyson Worthington was welcomed to her first meeting as a Parish Councillor.

2/17-18 PUBLIC PARTICIPATION SESSION

Members of the public were welcomed to the meeting. Several issues were raised and discussed by the council. Residents reported parking along Temple Inn Lane as an increasing concern. Another resident voiced concern over speeding through the village particularly turning onto the main road from Peterside. Residents asked if the 30mph limit could be moved to the car wash.

3/17-18 DECLARATION OF INTEREST

Cllr Musins declared an interest in item 10/17-18 and informed the Parish Council that she would provide background to the grant request from Temple Cloud in Bloom but abstain from voting on the matter. Cllr Hooper declared an interest in item 11/17-18 due to expense claims and would abstain from the vote. Cllr Hemmings declared an interest in item 14/17-18 a letter from his wife.

4/17-18 CONFIRMATION OF MINUTES

That the minutes of the meeting dated 8th March 2017 were approved.

5/17-18 CLERKS REPORT

The Clerk's Report had previously been circulated and questions invited. A Councillor asked for an update on the internal auditor who had recommended a return to receipts and payments method. It was agreed that the Parish Council would continue to manage finances in an income and expenditure format. There were no other questions.

6/17-18 PLAY AREA TENDER

The Open Spaces Working Party met on 4th April where the seven tender applications submitted to the Clerk were opened and reviewed against the invitation to tender criteria. The tender by Hags has been identified as most closely matching Parish Council requirements by the working party and this submission was also deemed the most comprehensive.

RESOLVED

That the Parish Council accept Hags as the preferred supplier subject to satisfactory references and arrange a meeting for a site visit to discuss the final specification.

7/17-18 PARISH COUNCIL POLICIES

RESOLVED

Subject to updating the Standing Orders to reflect the requirement to give 24 hours' notice for recording of any parish council meeting and for this to be noted on future agendas, the following were approved:

- Financial Regulations
- Standing Orders and annex
- Procurement Policy

8/17-18 POLLUTION MONITOR

The Chairman provided a report on data obtained from pollution monitors following a meeting with B&NES Council Environmental Team. The original monitor shows the highest levels of nitrogen dioxide and causes the most concern. The levels of nitrogen dioxide present are such that B&NES Council have to make a declaration of Management Area by law. There will be a consultation on the boundary of management area and the B&NES Environmental Team have accepted an invitation to attend the May Parish Council Meeting where residents are encouraged to submit any questions to the Clerk for collation. The Parish Council encourages all concerned residents to attend the May Parish Council meeting.

9/17-18 FOOTBALL PITCH AND AGREEMENT

Despite efforts to engage with the Football Club, no signed Football Agreement has been returned nor any indication as to whether the Football Club wish to continue using Cameley Playing Field football pitch or pavilion.

RESOLVED

- That the Parish Council will write to the Football Club and request that the Football Agreement is signed and returned by 30th April if the Football Club wish to continue to play on the Cameley Playing Field or the keys to the pavilion be returned if the Football Club does not wish to continue. No fees have been requested until the next season.
- That the Parish Council look to investigate alternate use of the Cameley Playing Field if the current Football Team do not respond.

10/17-18 GRANT APPLICATIONS

Recommendations were made from the Finance Working Party in relation to two grant applications.

RESOLVED

- That the Parish Council reject the grant application from Dial A Ride on the basis that the application is not for a specific capital project and no details of use within the parish supplied.
- That the Parish Council will grant Temple Cloud in Bloom £1,000 in line with the grant policy. The policy sets out that the Parish Council will only provide grants for capital projects (not maintenance) up to the value of 75% of the project.

11/17-18 FINANCE

RESOLVED

- That the Parish Council would part fund the Clerk attending CiLCA training delivered by the Society of Local Council Clerks at a cost of £125 (50% of total cost).
- Cheques presented for approval were authorised and the bank statement and bank reconciliation dated 3rd March 2017 was received and noted.
- The VAT reclaim of £1,052.71 was noted

12/17-18 WEST OF ENGLAND COMBINED AUTHORITY MAYORAL ELECTION

The Parish Council noted the date of the election on 4th May 2017. Details of candidates have been published on the Parish Council website.

13/17-18 CRIME UPDATE

At approximately 4.45am on Tuesday 11th April, three males were seen breaking into a garage on Paulmont Rise, Temple Cloud. The culprits have forced the door open enough to gain entry where they have then stolen tools from inside. Residents are reminded to keep their homes and garages secure and report any suspicious activity.

14/17-18 CORRESPONDANCE

The Clerk updated the Parish Council with correspondence received. These were discussed and noted.

15/17-18 INFORMATION EXCHANGE

A resident has informed the Parish Council of a notice regarding licencing at the Temple Inn. An application has been submitted to vary a current premises licence under the Licensing Act 2003, reference 17/00907/LAPRE. If no relevant representations are received by 5 May 2017, the application will be granted as applied for. Residents are urged to respond on the B&NES Planning Portal.

Councillors discussed damage caused to the May trees in bloom on Cameley Playing Field by Western Power Distribution. Notification of the work was not provided to the Parish Council nor permission sought.

RESOLVED

That the Clerk will write to B&NES Council and copy in DWH to enquire whether they had any knowledge of the cutting down of the tree nearest to the changing rooms.

The Chairman and Vice Chair will attend a planning meeting on 24th April and report back to the Parish Council at the next meeting.

DATE OF NEXT MEETING:

The next scheduled meeting of the Parish Council is on **Wednesday 10th May 2017 at 7.30pm at St Barnabas Church.**

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – disclosure of commercial interests of the council and the persons that have quoted is not in the public interest.

16/17-18 LEGAL MATTER

To discuss a matter following legal advice.

RESOLVED

That the Parish Council will progress the legal matter as recommended by the appointed solicitor.

The meeting was concluded at 10:00pm.

Signed: Date:

The meeting was followed by a short meeting to report on Cameley Playing Field.

CPF CAMELEY PLAYING FIELD CHARITY MEETING

1/17-18

The Parish Council conducted a quarterly review of business acting as Trustees to the Cameley Playing Field.

No income has been received during this period. The expenditure for ongoing maintenance and administration is being managed by the Parish Council as part of their finances. There was no further business.