

DRAFT MINUTES OF A MEETING OF CAMELEY PARISH COUNCIL HELD AT 7.30pm 25th JUNE 2016 IN TEMPLE CLOUD VILLAGE HALL

Templecloud.org.uk

PUBLIC PARTICIPATION:

A resident explained that she had a problem reporting a water leak in the road and wanted to thank Cllr Parfitt for his help in sorting. A resident whose house is right on the edge of the new development told the meeting of problems in getting David Wilson Homes to acknowledge the situation with the new buildings. However it was agreed that he would be able to have a one to one with the representative from David Wilson Homes later in the meeting.

1. **PRESENT:** Cllrs Mr Hooper (Chair), Mr Cockerham, Mr Hemmings, Mr Morris, Mrs Musins, Mr Sebright, District Councillor Mr Warren and the Clerk, Mr Scutt.

2. **APOLOGIES:** Cllrs Mr Parfitt & Ms Swift

3. **DECLARATION OF INTERESTS:** There were none.

4. MINUTES OF PREVIOUS MEETINGS:

The minutes for the meeting on June 9th were approved – proposed by Cllr Morris and seconded by Cllr Musins. Unanimous. The minutes for the one off meeting on June 23rd were approved – proposed by Cllr Cockerham and seconded by Cllr Hemmings. Unanimous.

5. MEETING WITH REPRESENTATIVE OF DAVID WILSON HOMES

Jeremy Johnson (Technical Project Manager for the David Wilson Homes Development) attended the meeting to discuss the development. A report of this meeting will be on the Website.

6. TO HEAR A REPORT ON MEETING WITH STEFAN CHIFFERS.

Cllrs Hooper and Cockerham met with Stefan Chiffers (B&NES Highways) as a consequence of the PC's response to the proposed work on A37. Cllr Hooper gave a brief report to the meeting and a copy of which will be published on the Council's website.

7. UPDATE ON MATTERS OUTSTANDING

1. **Safety Fence;** Cllr Parfitt hasn't got a date yet but is sorting. Landscape contractors. have cleared all the undergrowth ready for fence to be done. **Action: ongoing**
2. **Accreditation:** In light of the resignation of Clerk this to be put on hold until new clerk appointed. **Action: on hold**
3. **Overhanging Trees**
Bus stop opposite takeaway. BANES Highways Officer is trying to sort contractors. A37 by old market garden site. Clerk has written to owners who deny that these are their responsibility. He will write again. **Action: ongoing**
4. **Rubbish Hotspots:**
Village operative is keeping the area outside Walcott Cottage (opp the Green) clear. Area at bottom of quarry footpath on Eastcourt Road. Clerk has asked Cleansing department to visit this area on their rounds to remove the litter. They have not done so however the Clerk visited the site and nothing more has been dumped there in last three weeks. He will remind B&NES to clear what is there. **Action: ongoing**
Field on Temple Inn Lane between Pub and Oaklands used as tip by public. Land is private – Clerk has e mailed Environmental Health **Action: ongoing**
5. **CCTV** Initially thought of as a way for policing litter dumping and dog fouling but it was agreed that this is an area that the PC cannot get involved in. **Action: Closed**
6. **Pollution Monitor:** is sited on lamp post outside Sandra Blair's cottage on A37. **Action: Clerk to ascertain when the findings will be published.**

7. **Playing Field** Cllr Parfitt dealing with contractors over tree by toilet block, fence behind changing room and gate into play area – not started yet. **Action: ongoing**
8. **Hedgerow cutting** Eastcourt Road; Clerk confirmed that B&NES always used to do it but that they haven't done so for three years. He contacted Steve Simmons at Highways who promised to add it to their job list. **Action: ongoing**
9. **Village operative** Clerk agreed with operative that any problems, minor or major as and when they occur would be reported. **Action: ongoing**
10. **Tracker:** Clerk showed the meeting his initial attempt. The meeting agreed that this would be good means of keeping an eye on things. **Action: ongoing**
11. **Internal auditor:** The Clerk hasn't started to research firms suitable to be the Council's internal auditor. **Action: ongoing**
12. **Temple Inn Site:** Red Oak Taverns confirmed that they expected to start work in September. **Action: ongoing**
13. **Temple Bridge Site:** Clerk has informed Enforcement on two occasions of the Council's concerns about the Naturist Club and received no reply. He has asked questions of whether the site is legal etc. District Cllr Tim Warren has been able to ascertain that the site is being investigated by Planning Enforcement. More recently the Clerk circulated an advert for an event at the end of July which he sent to all Councillors and to enforcement and Tim Warren to which the latter replied that he thought the event was legal. I can get no comment from Enforcement since the case officer is on Paternity Leave. **Action: Clerk to inform Highways of potential dangers at site because of Caravans/trailers accessing the site at a very busy section of A37.**
14. **Safety Camera:** Stefan Chiffers (Highways) confirmed that the camera that will replace the one that was vandalised should be in situ in late 2016.

8. CORRESPONDENCE

Village Hall: The Clerk had circulated an e mail from the Temple Cloud Village Hall Project Committee (TCVHPC) asking for some clarification. This was discussed by the Parish Council and the Clerk was asked to respond. **Action: Clerk to respond to TCVHPC**

Footpath between Mead Way and David Wilson Development: The Clerk had circulated correspondence that had been sent to B&NES and their response. The resident was complaining that the path was unusable. B&NES response was that that did not have the funds to have it hand cut regularly but that they would do it this time. In the Parish Council's meeting with a representative from David Wilson Homes it was understood that the cutting back of this path was part of the Landscape management agreement. **Action: ongoing**

9. HIGHWAYS, FOOTPATHS AND ROADSWEEEPING

It was reported that the double yellow lines painted on the junction of Meadway and Temple Inn Lane are breaking up and will soon disappear. **Action: Clerk to report to Highways**

The footpath that was diverted several years ago past the quarry was reported as being overgrown. **Action: Clerk to co-ordinate with Cllr Parfitt**

10. PLAYING FIELD

Cllr Cockerham reported back to the meeting after looking at some ideas for the Playing Field and the Play area. The availability of section 106 funds for the right projects made it imperative that the project needed careful consideration and it was proposed by Cllr Hooper and seconded by Cllr Cockerham that the open spaces working party consisting of Cllrs Cockerham and Parfitt should work on this. Cllr Morris and Cllr Musins agreed to join the working party. It was passed unanimously. It was agreed that the working party would also look at taking over the management of the field and reconsider how the field is currently utilised. It was agreed to seek the help of and guidance from the existing Playing Field Committee. **Action; Clerk to approach Clutton Parish Council for their experience of installing new equipment.**

11. FINANCE It was agreed to pay the following:-

	£	vat £
Clerk	303.83	
Road sweeper	459.89	
Grass cutting	150.00	30.00
Litter Bins	671.00	134.20
Bookkeeper (J/A/S)	30.00	6.00
Hire of Village Hall	80.00	
repair to situpon mower	90.51	18.10
HMRC Tax A/M/J	227.87	
S.L.C.C. Advert	300.00	60.00
Open spaces *	198.22	30.05

*(made up as:- petrol for mower £138.01 + vat misc £18.00
make garage door secure £12.20 plus vat),

Proposed by Cllr Musins, seconded by Cllr Morris, passed unanimously.

The Clerk showed the meeting a table that showed spending to date and Bank reconciliation.

Action; Clerk to provide updates each month

12. CHOICE OF VENUE FOR FUTURE PARISH COUNCIL MEETINGS

The choice of venue was discussed and it was agreed that aside from the Village Hall, the only suitable alternative would be the Church (St. Barnabas). The Village Hall charges £10 an hour and the Church charges £5 an hour. After a discussion it was proposed to give the Church a three month trial (Sep/Oct/Nov) and make a firm decision at the November meeting. Proposed by Cllr Cockerham and seconded by Cllr Sebright and approved unanimously.

Action: Clerk to inform TCVHPC

13. TO HEAR A BRIEF REPORT ON MEETING WITH SCHOOL

Cllr Hooper reported on a meeting with the Headmistress – Hannah Maggs, of Cameley Primary School to consider a request for help with financing the construction of a canopy to enable an “outside classroom”. The Governors considered this to be essential for the sustainability plans of the school. The problem was that the school’s budget had been “hijacked” by unforeseen works to perimeter fencing. The meeting discussed this briefly but there were concerns about whether a Parish Council could fund such a project that was technically the responsibility of another public body. **Action: Clerk to ascertain the legality.**

14. TO HEAR A REPORT ON MEETING WITH LOCAL ACTION GROUP (WofE)

Cllr Hooper attended and gave a short report a copy of which will be published on the Council Website.

15. TO HEAR A REPORT ON THE CHEW VALLEY FORUM

Cllr Hooper attended and gave a brief report a copy of which will be published on the Council Website.

16. TO DISCUSS MAYORAL COMBINED AUTHORITY

Cllr Tim Warren gave a 5 minute precis of the background and how it would work. Cllr Hooper thanked Cllr Warren and asked all Parish Councillors to attend a Roadshow as soon as they could so that a considered response could be put together. The Clerk confirmed that the list of venues is on the Website and on the village Noticeboards.

17. CLERK VACANCY

Cllr Musins brought the meeting up to date with the situation after the Clerk’s resignation. The H.R. group had prepared an advertisement and had placed this on the website of the Society of Local Council Clerks and in their publication, with local Parish Councils, on noticeboards and with Avon Local Council Association. The deadline for applications is July 29th.

18. INFORMATION EXCHANGE

The Village Operative is on holiday from 22nd July until 11th August.

Cllr Hemmings wished to praise the organisers of the Wallace and Gromit appeal for their speedy co-operation in moving a banner. He was also appreciative of how they have gone about telling all those households that might be affected by the event.

Cllr Hooper reminded the meeting that the AGM of the West of England group was on 14th July.

The meeting was reminded that Cllrs were asked to volunteer their services for clearing the Green at 10.00 on 23rd July.

The Charter Review was taking place in Saltford on 19th July.

19. THE NEXT MEETING will be on Wednesday 14th September at 7.30 in St. Barnabas Church.

The meeting closed at 10.05pm

Addendum

MEETING WITH REPRESENTATIVE OF DAVID WILSON HOMES

Jeremy Johnson introduced himself as the Technical Project Manager for the David Wilson Homes Development on Temple Inn lane. He told the meeting that the site manager has yet to be confirmed and once agreed, he will let us have contact details. However Jeremy stressed that he would be the best point of contact and he would e mail the Clerk details. He briefly told the meeting that the site would be encircled by Heras Safety Fencing ready for groundworks to commence during the w/c 18th July. Then foundations would commence sometime in September. He promised to e mail with timetables. He estimated a time span of 18 months to build all 70 dwellings.

He then discussed the situation with a resident whose house has the new development on two sides. There were problems with David Wilson designating an area of bramble as a "hedgerow" and with how close the flats are to his property. Jeremy did say that in principle he could see no reason why the Landscape Management Plan could not be amended to cover cutting this area more regularly but he would need to consult. He was asked to confirm this in writing once the Landscape plan had been amended. Jeremy agreed to visit him at his property and a time was arranged. He then answered questions from the meeting.

He confirmed that no trees would be felled and they would be pruned in late October. He agreed to co-ordinate such works with affected homeowners so that access to gardens could be mutually agreed. He confirmed that the public footpath that currently runs through the site will be safeguarded whilst ground working is done before being temporarily diverted around the site. Once the site was finished, the footpath could revert to running through the development. The question of cutting the footpath between Meadway and the new development was discussed. It was agreed that this was part of the Landscape Management Agreement.

He confirmed that the main access to the site was through the existing gateway and that they had applied to B&NES for a dropped kerb. He promised that once he had it, he would send a copy of the phasing plan showing the order in which the houses would be built. In terms of their commitment to using local labour where possible, he agreed that they were advertising locally and that they would also be offering some work placement. However DWH don't actually employ many people - the subcontractors that cover about twenty trades are the main employers and they have agreed to do what they can. He also confirmed that there were still some preconditions not yet agreed but in his experience these would all be met.

He confirmed that the workforce were prohibited from parking on Temple Inn lane and that it was the site manager's role to enforce. However if there were problems then he would welcome any reports from the PC with registration numbers of offending vehicles.

He then was told of Councillors concerns about pedestrian safety because Temple Inn Lane is the route for School Children on their way to and from school. He promised to consult the Management Construction Plan to see what measures had been agreed and would report back. He did agree that he would take on board all the comments on traffic and children. He offered to attend further meetings at our request. Cllr Hooper then thanked Jeremy for attending and his cooperation with Councillors concerns. **Action:**

REPORT ON MEETING WITH STEFAN CHIFFERS.

Cllrs Hooper and Cockerham met with Stefan Chiffers (B&NES Highways) as a consequence of the PC's response to the proposed work on A37.

Stefan explained that he had researched incidents on the A37, from Farrington Gurney to Whitchurch and in all, had identified 12 clusters of accidents (fatal/serious injury) during the period 2010 to 2015. In the Parish of Cameley there were 7 reported accidents over the timeframe in question, although this was queried and further investigation will be undertaken. There was a cluster of 4 accidents northbound approaching Temple Cloud from the south and as a result the 30mph sign will be moved much further south sometime in October 2016. Another area identified was adjacent to the Garage where the following will happen. Firstly, a Safety/Speed camera will be installed. This will be paid for by the development on Temple Inn lane. Secondly, the traffic signals will be replaced. Thirdly, the amount of signage at the junction of the A37/Temple Inn Lane would be reduced and tidied up. Last but not least, the road surface would be replaced and remarked. There was also one accident opposite Cholwell Farm. Nothing was directly proposed here but he did point out that from Stowey Road heading north (and south) until the end of the village the speed limit would be reduced from its current 40mph to 30mph. Cllr Hooper thanked Stefan for a very useful session.

TO HEAR A REPORT ON MEETING WITH LOCAL ACTION GROUP (WofE)

Cllr Hooper attended and explained that this group is a way of bringing together Councils, large and small, businesses and 3rd way organisations to receive and give grants from the EU via DEFRA. Despite the results of the referendum, L.A.G still has funds to distribute and will continue to meet. These funds are primarily for the development of the rural economy local businesses and in particular farmers who wish to diversify should consider applying soon. The point of contact is the West of England Regional Network (WERN) in Chew Magna.

TO HEAR A REPORT ON THE CHEW VALLEY FORUM

Cllr Hooper attended and gave a brief report. First were the Crime figures from the police which appeared to show an increase however a change in the way these were collated was blamed. It was confirmed that organised Cycle races must be reported to the police however there was a new style of time trials that don't need to be pre reported. These would be monitored. Cllr Tim Warren then reported on "Devolution" and stressed that everyone should attend at least one local "Roadshow" that would answer many questions and give residents an insight to how Devolution would work.