

MINUTES OF THE ANNUAL MEETING OF CAMELEY PARISH COUNCIL HELD AT 7.30pm 11th MAY 2016 IN TEMPLE CLOUD VILLAGE HALL

Templecloud.org.uk

1. ELECTION OF CHAIRMAN

The first item of business was to elect a new Chairman. The Clerk asked for nominations. Cllr Musins proposed Cllr Tony Hooper which was seconded by Cllr Hemmings. There being no other nominations, Cllr Tony Hooper was duly elected.

2. ELECTION OF VICE CHAIRMAN

The Clerk asked for nominations for the post of Vice Chairman. Cllr Sebright proposed Cllr Musins which was seconded by Cllr Hooper. There being no other nominations, Cllr Musins was duly elected Vice Chairman.

3.PUBLIC PARTICIPATION: There were four members of the public present. A resident made an observation about the Village Operative whom she has observed on many occasions and she questioned his efficiency. Another resident wanted it recorded that she was full of praise for what Temple Cloud in bloom were doing to Temple Cloud – a sentiment echoed by all present. There are reports of rubbish on A37 at its junction with Gillets Hill which has been there for a while. There is another pile of rubbish at the foot of the path down through the quarry where it joins Eastcourt Road. **Action; Clerk to report to B&NES**

4. PRESENT: Cllrs Mr Hooper (Chair), , Mr Hemmings, Mr Morris, Mrs Musins, Mr Parfitt ,Mr Sebright, Ms Swift, and the Clerk, Mr Scutt.

5. APOLOGIES FOR ABSENCE: Cllr Mr Cockerham and District Councillor Mr Warren

6. DECLARATIONS OF INTEREST: There were none.

7. MINUTES OF PREVIOUS MEETING

The minutes of Aprils meeting were proposed by Cllr Morris and seconded by Cllr Swift and were approved unanimously.

8. UPDATE ON MATTERS ARISING

Defibrillator: The Chair told the meeting that he had with met with the owner of the garage who hosted the defibrillator to thank him personally for installing the new cabinet. He also asked whether the Parish Council could help in any other way but was told that the owner was happy to host the device as his contribution to the Village. He also confirmed that a new sign and light would be installed soon. It was proposed that the Clerk would write to the owner to offer the thanks of the Parish Council. The Clerk confirmed that he given the Ambulance Service the new access code for their data bank. **Action: Clerk to write a letter of thanks**
Action: Clerk to inform both local fire stations that there is a defibrillator in Temple Cloud.

ALCA Accreditation: The Clerk confirmed that he would join the Society of Local Clerks (S.L.C.C.) and he was examining ways of gaining the required CPD points through a mix of training courses and attendance at outside meetings. The meeting agreed that it would be sensible to aim for the Foundation Level initially and then go for Intermediate at a later date. He agreed to send his self-appraisal to the vice chair via e mail. He agreed that he would try and put together a timetable by the June meeting. **Action: ongoing**

Street Names: The Clerk confirmed that he had received notification from B&NES that the new development on Temple Inn lane would only have one road. Since the council had submitted two possible names he asked the Parish council to choose. After a show of hands, Brandown was chosen. **Action: Clerk to inform B&NES.**

Footpath sign post. The broken signpost has been taken away by B&NES.
Action: The Clerk to check progress.

Safety Fence: The Clerk confirmed that he had instructed the chosen contractor to proceed with the installation. Cllr Parfitt confirmed that the contractor was liaising with him over timing.
Action: Cllr Parfitt to report back on progress.

30 mph signs: It was confirmed at the April meeting by the District Councillor that the 30mph signs south of the village would be moved further away from the village but because of the paperwork involved (traffic orders and the like) it could take a while. He had promised to follow up on progress. **Action: Clerk to check with District Councillor.**

Pollution Monitor; B&NES had not confirmed where the monitor was to be positioned.
Action; Clerk to chase

9. TEMPLE CLOUD VILLAGE HALL AND PLAYING FIELD

A Councillor sought confirmation that the Village Hall Car Park was owned by and therefore the responsibility of the Parish Council. The Chair confirmed that it was and he had a copy of the Land Registry entry to prove it. A vote of thanks was given to Cllr Parfitt for his part in filling in the potholes in the car park and to a local company, Oakus for supplying the materials and machinery to carry out the job. It was reported that there is a small fence behind the changing rooms that needs replacing and that the fir tree next to the toilet block needs removing and the area laid to grass. After a discussion it was agreed for the Clerk to ask JD Contractors to carry out the works in conjunction with Cllr Parfitt. At the same time they were to complete the repairs to the fence around play area. **Action; Clerk to contact contractor.**

10. HIGHWAYS, FOOTPATHS AND ROADSWEEPING

The Clerk confirmed that Steven Simmons, B&NES Highway Officer was dealing with complaints that overhanging trees were stopping the double decker buses from using the bus lay by (opposite the Chinese Takeaway on A37). However the Clerk had not hear of the result of his investigations. **Action: Clerk to check progress.**

The Village Operative was discussed in light of a residents comments. The Chair did make the point that the village was large and the hours that the operative was given might be deemed optimistic however he took the point that obvious rubbish (small items such as bottles/cans) were being overlooked. The Clerk confirmed that there was a rota which he would publish on the website. **Action: Clerk to have a meeting with the operative.**

The meeting was told that some motorists ignore the 20mph signs on Goldney Way and the Council was asked what could be done. **Action: the Clerk to report this to B&NES Highways.**

The increase in fly tipping was discussed and residents were asked to report any such incidents to the Clerk especially if they see the perpetrators or the car registration. It was noted that some Councils used covert cameras at fly tipping hotspots and Cllr Hemmings agreed to investigate whether this was a possibility. **Action; Cllr Hemmings to investigate covert cameras.**

It was reported that hedgerows in Eastcourt needed cutting. **Action; Clerk to approach B&NES**

11. FINANCE:

a. It was agreed to pay the following, proposed by Cllr Swift and seconded by Cllr Musins:-

Clerk	£ 303.83
Road sweeper	£ 491.29
Membership SLCC	£ 111.00
Printer Inks	£ 28.50 + vat
Motor Mower Insurance	£ 274.85
Bookkeeper RTI	£ 30.00 + vat
HMRC Tax J/F/M	£ 227.87
Annual Parish insurance	£1601.03
Grasscutting	£ 100.00 + vat

b. CIL payment application. Cllr Musins had been looking at whether the Parish Council could access any payments under the banner of the Strategic Spend Principle to add/update equipment to the current children's play area to cope with the impending increase in village population and to cope with being suitable for a wider age range than at present. It was suggested and agreed to talk to Alfred La Vardera at B&NES to discuss whether the above was feasible or whether the existing section 106 money would be a more suitable route.

Action; Cllr Musins to follow up.

c. Annual Accounts. Cllr Sebright was thanked for his sterling efforts in modernising the annual accounts. These had been circulated to all Cllrs prior to the meeting and were shown at the meeting. Action; Cllr Hemmings to add to website

12. ASSET REGISTER

The Clerk had circulated the current Asset Register prior to meeting. It was discussed and it was agreed to publish this on the website with one small amendment whereby the projector was specified in its own right rather than as "associated hardware".

Action: Clerk to amend and Cllr Hemmings to publish on website

13. CHEW VALLEY TRANSPORT STRATEGY

The meeting had seen a questionnaire for Parish councils to complete to help the powers that be come up with a transport strategy for the Chew Valley. The completion date for this is 18th May. Cllr Musins had queried with B&NES why there was such a short consultation period only to be told that this had been circulated on 30th March. The Clerk checked and confirmed that he had not received this. The Council discussed the questionnaire and the consensus was that it was rather woolly and didn't address the main problem – that of a huge increase in the volume of traffic in the Chew Valley.

14. NALC POLICY COMMITTEE QUESTIONNAIRE

The clerk had circulated a piece from the National Association of Local Councils (NALC) who were considering how to scope what the future of the parish sector might look like over the longer term. NALC are asking all Parish Councils to complete a short questionnaire on line. After a brief discussion it was agreed that the Chair would do so on behalf of the PC.

Action: Cllr Hooper to complete the questionnaire.

15. INFORMATION EXCHANGE

The meeting was told that in terms of the West of England Statutory Development Plan, North Somerset Council were about to pull out and that B&NES and South Gloucestershire had yet to make a decision. Temple Cloud Football team have won the Clarks Cup and been promoted to the Somerset Premiership. It was confirmed that Temple Cloud in Bloom would not be entering the village in the Britain in Bloom completion this year but instead were organising a Best Garden Competition in July. Leaflets advertising this would be dropping through letter

boxes in May. The meeting was reminded that a small group of residents had attended a previous meeting seeking a grant towards a fun day they were organising for charity. At the time they were not able to proceed with fulfilling the requirements of completing a grant application. The news was that they were going ahead this year and would be formalising the group so that they were in a position to come back to the Parish Council next year to apply for funding. It was confirmed that an event would take place in July this year using both the Village Hall and the Playing Field. Residents of Ham Close were complaining of dog mess on their lawns from several dogs who appeared to be let out from neighbouring houses without supervision. The Parish Council are sympathetic but without evidence of who owns the dogs etc it is almost impossible to stop the actions of some inconsiderate dog owners. The issue of keeping an eye on following up e mails/phone calls/letters sent but not answered or acted on was raised. A Cllr suggested designing a "tracker" file and it was agreed that this will be explored.

16. EXCLUSION OF PRESS AND PUBLIC FROM AGENDA ITEM 18

It was proposed by Cllr Hooper and seconded by Cllr Musins that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item 15 of business by reason of the confidential nature of business to be transacted. The vote was unanimous.

17. NEXT MONTHLY MEETING will be on Wednesday 8th June at 7.30.

Members of the public and press left the meeting.

18. STAFF TERMS AND CONDITIONS

Action: to arrange meeting with Clerk.

The meeting closed at 9.30pm