

# CAMELEY PARISH COUNCIL

**DRAFT Minutes of the Meeting of the Parish Council held at**  
7.30pm on Wednesday 13<sup>th</sup> December 2017, St Barnabas Church, Temple Cloud  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

DRAFT

**PRESENT:** Cllrs J Cockerham, T Hemmings, T Hooper (Chairman), M Musins (Vice Chairman), J Sebright, J Swift, T Turner and A Worthington.

**ALSO IN ATTENDANCE:** J Howell (Clerk) and members of the public.

174/17-18 APOLOGIES FOR ABSENCE & WELCOME  
There were none.

175/17-18 DECLARATIONS OF INTEREST  
There were none.

176/17-18 PUBLIC PARTICIPATION SESSION  
A resident reported that the no entry sign to Cameley Road by the Village Green is faded and overgrown by shrubs. The Clerk will raise this with B&NES Council. A resident spoke about the parking issues at Temple Inn Lane. A resident also asked about the Village Hall. The Chairman confirmed that the Parish Council will be taking over management of the Temple Cloud Village Hall on Friday 22<sup>nd</sup> December 2017.

177/17-18 DISTRICT COUNCILLOR'S REPORT  
The District Councillor, Tim Warren provided an update on B&NES Council matters. The council faces pressure due to an increasing demand for services and reduced funding. By the end of the year it expects 80p in every £1 to be spent on social care. So far £27 million has been saved with minimal impact on frontline services and the council plans to save a further £15 million. A budget gap of £16 million is still to be met. Tim Warren confirmed that job losses cannot be avoided and estimated 300 FTE staff losses between 2018 and 2020. Tim Warren also spoke about investment in large projects such as Bath Quays and the Somer Valley Enterprize Zone, investment in building and further investigation into new areas of income including tourism tax.

178/17-18 CONFIRMATION OF MINUTES  
**RESOLVED**  
That the minutes of the Meeting of the Parish Council held on Wednesday 8<sup>th</sup> November 2017 were confirmed as a correct record and signed by the Chairman.

179/17-18 HIGHWAYS  
Apologies were provided from Stefan Chiffers, Senior Engineer, Traffic Management, (B&NES Council). The Clerk informed members that B&NES Council have produced a proposal for double yellow lines based on future anticipated problems.

The plan initiated and produced by B&NES Council Highways Team showing the location of the proposed Traffic Regulation Order (TRO) for 'No waiting at any time' restrictions (double yellow lines) for Paulmont Rise and Temple Inn Lane had previously been circulated to members. B&NES Council intend to progress this as part of the North East Somerset 2018 Order, during the first quarter (April 2018). A period of public consultation will follow.

Members debated the current parking issues and considered the future anticipated situation at Temple Inn Lane as well as the affect elsewhere in the parish.

**RESOLVED – That:**

- i. The Parish Council support 10 metres of double yellow lines at the junction of Temple Inn Lane and the Main Road.

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- ii. There is no change in overall Parish Council Policy at Temple Inn Lane (since resolution 30/17-18 made on 10<sup>th</sup> May 2017) and the Parish Council will await the public consultation.
- iii. The Parish Council support 'keep clear' boxes on the main road at the junction with Fairview and at the lane which accesses St Barnabas Church.

180/17-18 APPLICATION FOR PARISH COUNCIL VACANCY

Members considered the application by resident Ray Jenkins and the Clerk confirmed eligibility.  
RESOLVED  
That applicant Ray Jenkins was elected by co-option.

181/17-18 CLERKS REPORT

There were no questions.

182/17-18 PLANNING

The Parish Council was asked to consider the recommendation from the Planning Working Party in relation to: Planning application: 17/05625/OUT. Application Type: Outline Application Site Location: 1 The Square Temple Cloud Bristol Bath And North East Somerset BS39 5DG. Description of Proposal: Erection of 2no. 2 storey semi-detached dwellings.  
RESOLVED  
That the Parish Council have no objections to application 17/05625/OUT.

183/17-18 WEST OF ENGLAND JOINT SPATIAL PLAN AND LOCAL PLAN – RESPONSE TO CONSULTATIONS

The Parish Council were asked to consider responses to both consultations. Residents have been invited to respond to both consultations by 10th January 2018.  
RESOLVED  
That the Parish Council support the declaration made in the West of England Joint Spatial Plan and agree that sites in Temple Cloud (and Cameley) do not perform well as sustainable locations for accommodating strategic housing growth in the sub-region. The Clerk will submit comments to the West of England Joint Spatial Plan and response to the Local Plan (issues and options consultation) as outlined in the recent draft HELAA response.

184/17-18 SIGN RATIONALISATION PROJECT

Members were asked to consider costings confirmed by B&NES Council to include two large welcome signs and also considered options for a Vehicle Activated Sign (VAS) within the £10,000 budget. B&NES Council have recommended one solar powered VAS with up to three fixed locations at which the sign can be rotated. It was reported that a request had been made for an additional litter bin by the bus stop on the A37 outbound towards Clutton.  
RESOLVED

- i. That an order will be placed for two large ornate signs with 'TEMPLE CLOUD Welcomes careful drivers' on a yellow background to include the speed limit logo on light oak gate posts.
- ii. The Clerk will seek clarification as to whether the VAS flashing speed limit can be changed in order for the sign to be rotated at three locations (proposed at Cameley Road as it enters Temple Cloud from Cameley, Temple Inn Lane and Peterside). A final decision on whether to include one solar powered VAS and three fixed locations will be considered in January.
- iii. A Cllr will make an enquiry into appropriate site for a bin at Peterside. The order of bins will be deferred to the January Parish Council Meeting.

185/17-18 CAMELEY PLAYING FIELD

Members noted the completion of the Play Area Project and received an update on discussion around the final invoice from Hags. Councillors were asked to consider the revised design for the two statutory Playground signs. Discussion took place around a 'graffiti wall' project.  
RESOLVED:

- i. That the Clerk write back to Hags and request £1,000 off the final invoice due to lengthy delays and impact on project delivery.
- ii. The Clerk will request final revision to design of the proposed Playground signs.
- iii. Cllr Worthington will research a proposal for a graffiti wall project.

186/17-18 COMMUNITY EMPOWERMENT FUND

Members discussed making an application for a grant from the B&NES Council Community Empowerment Fund and considered the recommendation made by the Finance Working Party and Village Hall Working Party.

RESOLVED

That the Parish Council apply for a Community Engagement Fund Grant (to value of £650) towards a 'Clean Up Day' to rejuvenate the Temple Cloud Village Hall.

187/17-18 FINANCE

RESOLVED

- i. That the Parish Council use 'Hallmaster' to enable online bookings and invoicing at a cost of £180 per year.
- ii. That £2,000 is set aside in the 2017/18 budget for Village Hall start-up costs from the protected reserves - Community Infrastructure Levy (CIL).
- iii. That the Parish Council supply a mobile phone to the Clerk for work use and the Clerk will work with two Cllrs to consider options.
- iv. That the Parish Council order a HeartSine Samaritan PAD 500P AED and HeartSafe G3 cabinet from AED Locator at a cost of £1,994 plus VAT.
- v. The schedule of payments for December 2017 were approved and cheques authorised for signature.
- vi. The bank reconciliation was accepted and signed.
- vii. New information had been circulated in relation to the grant for St James Church. Regretfully, as a result of recent advice provided by the SLCC Legal Advisor which has been supported by the Chief Officer at Avon Local Councils' Association, the grant cannot be made until such time that new guidance is issued or the law revised. ALCA and NALC have raised the issue on behalf of Town and Parish Councils and asked for clarification from the DCLG - as yet there has been no response. The Clerk will write to the treasurer of the PCC.

188/17-18 2018/19 Draft Budget

Members were asked to consider the proposed 2018/19 draft budget. No changes were requested. The Clerk is awaiting confirmation of tax base figures from B&NES Council before the budget can be approved at the January 2018 Parish Council Meeting and then the precept requirement set.

189/17-18 TEMPLE CLOUD VILLAGE HALL

RESOLVED – That:

- i. The Parish Council are delighted to be taking over on the management of Temple Cloud Village Hall from 22<sup>nd</sup> December 2017.
- ii. The Parish Council wish to confirm that the Village Hall will be managed by the Parish Council as a Community Village Hall for the benefit of the parishioners and inhabitants in the local area.
- iii. The Parish Council commit to honour existing bookings at the agreed rates until 31<sup>st</sup> March 2018 (when rates and terms and conditions may be reviewed).
- iv. The proposed hire rates for new bookings were approved.
- v. The proposed booking procedure and booking form will be adopted and reviewed after three months.
- vi. A flyer to inform residents of the change in management, hire rates and contact details will be produced and distributed locally.
- vii. The Parish Council do not wish to transfer the current premises licence. This resolution brings the Temple Cloud Village Hall in line with other Parish Council run Village Halls. Events wishing to provide alcohol for sale can apply to B&NES Council for a Temporary Events Notice (TEN).
- viii. That the Parish Council manage the Village Hall through a Committee structure from January 2018 with all members of the council forming the committee.
- ix. The Clerk will make contact with David Wilson Homes regarding the arrangement for parking by contractors and determine whether there is a firm proposal to resurface the car park.
- x. The Parish Council will hold a clean-up day and welcome coffee morning and revisit plans in the New Year pending the outcome of the grant application.

190/17-18 CHRISTMAS TREE

The Chairman thanked all those involved in the supply, installation, sponsorship and recent repair of the Christmas Tree. The Clerk will prepare letters of thanks.

191/17-18 CORRESPONDENCE

Correspondence received was noted.

192/17-18 INFORMATION EXCHANGE

There were no urgent matters raised.

193/17-18 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held on **Wednesday 10<sup>th</sup> January 2018 at 7.30pm at Temple Cloud Village Hall.**

194/17-18 EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress a HR Matter.

HR MATTER

Members noted current overtime requirements and discussed staffing arrangements for the Village Hall. The Clerk will progress.

The meeting was concluded at 10:10pm. *These minutes are in draft form and will not be approved until the next Parish Council Meeting. Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)*