

TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at
7.00pm on Wednesday 13th June 2018, Temple Cloud Village Hall
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COUNCILLORS PRESENT: Cllrs John Cockerham, Tom Hemmings, Ray Jenkins, Maria Musins (Vice Chairman), Jon Sebright, and Alyson Worthington.

ALSO IN ATTENDANCE: Jenny Howell (Clerk).

048/18/19 APOLOGIES FOR ABSENCE AND WELCOME

Apologies were received from Tony Hooper (Chairman), Jo Swift and Tracey Turner and accepted. The Vice Chairman, Maria Musins chaired the Parish Council Meeting.

049-18/19 DECLARATIONS OF INTEREST

None raised.

050-18/19 PUBLIC PARTICIPATION

No items raised.

051-18/19 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the Parish Council Meeting held on 9th May 2018 were approved as a correct record and signed by the Chairman.

052-18/19 CLERKS REPORT

The Clerk reported two additional matters for information, relating to the Playground and legal advice. A bolt from the swing structure had been found by a resident inside the play area. This was replaced and a full inspection of the whole site arranged and carried out via a Hags contractor. All reported to be safe and secure.

There were no questions arising from the Clerk's Report.

053-18/19 PLANNING APPLICATIONS

i. A member of the Planning Working Group provided a recommendation in relation to one Planning Application 18/02376/FUL, Site Location: Temple Bridge Farm, Temple Bridge. Description of Proposal: Erection of silage store.

RESOLVED

That the Parish Council make no comment in relation to this application.

ii. It was noted that:

- a. BANES Council have reported a planning decision - to permit Planning Application 18/01719/FUL - 4 Perrin Close – Erection of first floor extension.
- b. BANES Council have raised a Planning Enforcement Case 18/00244/UNAUTH - Site Location: Parcel 5358 Temple Bridge Temple Cloud Bristol, reference siting of mobile homes for residential accommodation.
- c. The forthcoming public consultation on the Traffic Regulation Order (TRO) for Bath and North East Somerset including work proposed by BANES Council within the parish is due to be launched towards the end of June 2018.

054-18/19 SIGN RATIONALISATION PROJECT

i. Members noted the installation of the two village welcome signs (Funded by BANES Council).

ii. Discussion took place on the range of options available for adding a parish logo or design to the space at the top of the welcome sign.

RESOLVED

To launch a parish wide competition inviting submissions of a seasonal circular image/logo/design to be added to

the new parish welcome signs. The competition is open to all ages. The design is to be simple, with a maximum of 4 colours and submitted on a piece of A3 paper. Any or all seasons can be submitted for consideration.

055-18/19 FINANCE

It was reported that two online payments had been made totalling £948.51 for the CCTV system for the Village Hall (A resolution had been made previously relating to the purchase of CCTV and a budget agreed - May 2018 Parish Council Meeting minutes refer).

RESOLVED

- i. That the months payments were approved (cashbook emailed on 07/06/2018). Total recommended payments for the month of June 2018 - £7,517.00.
Note: Payment to Asterix for the rejuvenation works at the Village Hall will not be made until all works included in the quotation have been completed.
- ii. That the internal audit report for 2017/18 was received and accepted.
- iii. That the bank reconciliation was signed.

056-18/19 VILLAGE HALL

A short update on Village Hall use, bookings and income was provided. A Cllr provided an update on the rejuvenation works undertaken at the Village Hall and items which were outstanding. There were no urgent matters raised. A Risk Assessment has been completed at the Village Hall and will be circulated prior to the July Parish Council Meeting.

057-18/19 CCTV

A member provided an update on the installation of CCTV at Temple Cloud Village Hall. A full report will be prepared for the July Parish Council Meeting. A CCTV policy will be circulated prior to the July Parish Council Meeting for consideration to include ICO guidance – CCTV code of practice. Exterior lighting was discussed and options considered.

058-18/19 MEETINGS

A schedule of forthcoming meetings had previously been circulated. A Cllr volunteered to attend the next Chew Valley Forum which will take place on Monday 23rd July 2018.

059-18/19 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held at **7.00pm on Wednesday 11th July 2018 at Temple Cloud Village Hall.**

060-18/19 EXCLUSION OF PRESS AND PUBLIC.

RESOLVED

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider confidential and HR related matters.

061/18/19 PARISH SWEEPER SCHEME

Discussion took place on the need for a parish wide consultation on the Village Operative / Parish Sweeper Scheme. A range of options relating to the format of consultation was considered.

RESOLVED

That a consultation will be launched setting out that the Parish Sweeper Scheme funding provided by BANES Council is to be withdrawn. It has been suggested that BANES Council may phase the withdrawal of funding. The Parish Council must consider whether to:

- Reduce the service in line with funding by 50% in 2019/20.
- Increase the precept for 2019/20 to make up for the shortfall in funding so that residents pay more to provide the same level of service as present.
- Increase the precept for 2019/20 by even more so that residents pay more for an increased Village Operative service.
- Remove provision in the budget for a Village Operative service altogether.

Comments and views are invited and responses requested by the end of August. More information about how residents can respond to the consultation will be advertised on both of the parish council noticeboards and the parish council website.

062-18/19 HR MATTERS

Recommendations were made by the HR Working Party relating to the benchmarking report by Deborah White, Chief Officer, Avon Local Councils' Association. Ongoing arrangement for managing the Village Hall and delegation of day to day duties were reviewed.

RESOLVED – That:

- i. The Clerks contracted hours be set to 16 hours per week in line with the benchmarking report to include the administration of the Village Hall effective immediately.
- ii. The Parish Council approve the payment of OT for 13.5 hours work undertaken for the General Data Protection Regulation.
- iii. Standing Orders be updated to include a delegated power for the Clerk to make day to day decisions on the running of Temple Cloud Village Hall in line with existing Financial Regulations and Parish Council Policy. The strategic direction, overall vision and etc. will be reviewed on a quarterly basis and agreed by the Parish Council.
- iv. The Village Operative job description and contract be updated to include the requirement for documented routine visual checks of the play equipment and sports pavilion. This is in line with insurance requirements. A tick sheet will be supplied.

There being no further business, the Chairman closed the meeting at 8.30pm.

Minutes are available on the Parish Council Website: www.templecloud.org.uk