

# TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

DRAFT

**DRAFT Minutes of the ordinary meeting of the Parish Council held at**  
7.30pm on Wednesday 13<sup>th</sup> February 2019, Temple Cloud Village Hall  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Cllrs Tom Hemmings, Tony Hooper (Chairman), Jon Sebright and Alyson Worthington.  
ALSO IN ATTENDANCE: District Cllr Tim Warren, Jenny Howell (Clerk) and five members of the public.

179-18/19 APOLOGIES FOR ABSENCE AND WELCOME

Apologies were received from Cllrs John Cockerham and Ray Jenkins and accepted. Cllr Tracey Turner was absent from the meeting.

180-18/19 DECLARATIONS OF INTEREST

There were no declarations of interest.

181-18/19 PUBLIC PARTICIPATION

A resident spoke about the following matters:

- Hole in hedge used as a cut through from the Footpath running between Meadway and Brandown Close.
- Safety for children using the cut through from Brandown Close to the school.

A resident raised rubble on the pavement outside the takeaway on the A37, Main Road.

The Village Operative was thanked for dealing with dog mess on Cameley Playing Field and for dealing with barbed wire at the gated entrance to the field, Temple Inn Lane.

182-18/19 CONFIRMATION OF MINUTES

The minutes of the Parish Council Meeting of 16<sup>th</sup> January 2019 were approved as a correct record and signed by the Chairman.

183-18/19 PARISH COUNCIL VACANCIES

The Clerk confirmed that there had been two applications circulated for consideration of co-option by the Parish Council.

This item was deferred as neither applicant was able to attend the meeting.

184-18/19 CHAIRMAN'S REPORT

There were no questions arising from the Chairman's report.

185-18/19 CLERKS REPORT

The Clerk provided a brief update on activity since the last meeting including:

- Arrangements in hand for the Village Hall
- An update from the WI regarding their regular monthly booking and preference for the booking to remain on a Tuesday.
- Potential interest in running a youth club at the Village Hall.
- Broken bollards reported to BANES Council (one on the A37 Main Road at the narrows, and another reported by a resident at the car park, Playing Field Lane).

The Clerk is progressing.

186-18/19 PLANNING APPLICATIONS

There were no new planning applications to consider. Members noted the following Planning Decision: Application Number: 18/05327/FUL Site Location: Cranmore View, Main Road, Temple Cloud. Description of Proposal: Side dormer window. Decision: Permit

187-18/19 CAMELEY PLAYING FIELD

A. PLAYGROUND

Members considered the the annual play area inspection report and quotations received so far. The Clerk will liaise with the Village Operative and Handyman to determine which tasks can be completed and which will require additional trades. Members received the annual grass cutting contract.

RESOLVED

To appoint Austin Sage for 16 cuts per year at £1,200.

B. SPORTS PAVILION

i. To receive an update on quote requests to include demolition of the sports pavilion / clearing the site. This item was deferred pending quotations.

188-18/19 PLANTING

Members noted the update that Temple Cloud in Bloom (TCIB) intend to plant a low growing shrub with all year colour / interest under the new village welcome sign as you enter Temple Cloud from the south. TCIB are currently seeking permission from BANES Highways.

Discussion took place around the new planter at the Village Hall car park. It will require topsoil. The Clerk will approach Temple Cloud in Bloom to see if they have the capacity to assist with the planter and whether they are able to advise on planting options / budget.

189-18/19 HIGHWAYS & PUBLIC RIGHTS OF WAY

A Cllr outlined their proposal to request BANES Council install a side canopy to the bus stop north bound, A37 to provide better shelter in inclement weather. District Cllr Tim Warren agreed to raise this request.

The Clerk introduced a letter from Public Rights of Way Officer and the opportunity to utilise resources from Bath Ramblers for projects. A Cllr advised that there is glass and debris at the steep footpath at the back of the cow field where stumps stick out. The Cllr will send photographs to the Clerk.

Cllr Tim Warren outlined a plan to address parking on the pavement by the pedestrian crossing, A37 Main Road. The outline proposal includes installing three bollards on the roadside and adding planters. Work is expected to be undertaken in March / April 2019. District Cllr Tim Warren is progressing.

It was noted that DWH have reported to have accepted responsibility for the land forming the start of the Public Footpath at Temple Inn Lane and have communicated an intention to install a fence to protect the route and prevent parked cars obstructing the footpath. BANES Rights of Way Officer is liaising and anticipated a firm proposal / action by end of February 2019.

Finally, members discussed the walking route from Brandown Close to the school. The Chairman highlighted the Planning Inspector comments relating to the use of the footpath from Brandown Close to Temple Inn Lane and on to the school.

190-18/19 FINANCE

The cashbook had previously been circulated. The bank statements for the month of December 2019 had been reconciled. Members noted the total income for the month to 31 January 2019 £333.40 (which includes: Village Hall hire).

RESOLVED

- i. That the Parish Council approve payments reported by the Clerk following January 2019 PCM totalling £109.26. (*agreed between Chairman and Clerk in line with Financial Regs*).
- ii. Finances for the month of February 2019 were approved. Total payments– £1,293.03.
- iii. Members approved a Clubs and Society Account debit card with £0 cash withdrawal.
- iv. That Financial Regulations are updated to enable the Clerk (in conjunction with the Chairman) to spend up to £250 on administration functions within agreed budget - including Village Hall.
- v. *Resolution required in accordance with Natwest form NWB45042.*

191-18/19 PARISH COUNCIL POLICIES

RESOLVED

That the Parish Council approve adoption of the new grant awarding policy and application form following a recent review by the Finance Advisory Group.

192-18/19 COMMUNITY LIBRARY

The Chairman introduced this item and asked whether there was interest in considering the investigation of a community library at the Village Hall supported by BANES Council and supplied by Libraries South West. The Chairman cited The Hub at Paulton and the Community Library in Bishop Sutton. The District Councillor added that there are now 8 community libraries and offered to set up a meeting with BANES Council representatives.

The Chairman invited comments from residents – one resident highlighted that the mobile library is erratic and had been off the road for much of the past year. A resident advised that they would be interested in volunteering and another offered to help advertise the opportunity to gauge interest from residents on the Temple Cloud Community Page on Facebook.

The Chairman offered to write a draft questionnaire for residents for consideration by members at the next meeting.

193-18/19 VILLAGE HALL CAR PARK

An update was provided on the project to install lighting and re-surface the Village Hall car park. Work started 5<sup>th</sup> February 2019 and is expected to be completed during half term. Members discussed the final car park layout. Lights are on timers at present. The Clerk will make enquiries about whether there is the possibility to use motion sensor activation if required and report back at the next meeting.

RESOLVED

To agree the additional cost of £150 plus VAT for trunking to the third light.

To approve a quote for upgrading the emergency lighting on the exterior of the Village Hall to LEDs at a cost of £284.00.

194-18/19 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held at **7.30pm on** Wednesday 13<sup>th</sup> March 2019 at Temple Cloud Village Hall.

195-18/19 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider confidential HR and contractual matters.

196-18/19 HR MATTERS

Members received a precis of the interviews held for the Village Operative vacancy. Discussion took place around health and safety particulars for both Village Operative roles. The Clerk will schedule an annual appraisal.

RESOLVED

To appoint Philip Edwards as Village Operative for 15 hours per week subject to references (duties outlined in the job description). The Clerk will progress appointment paperwork.

That the Parish Council approve spend on key safe at a cost of £17.99.

*These minutes are provided in draft form and will be considered for approval at the next meeting of the Parish Council.*

Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)