

# TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

DRAFT

**DRAFT Minutes of the ordinary meeting of the Parish Council held at**  
7.30pm on Wednesday 13<sup>th</sup> March 2019, Temple Cloud Village Hall  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Cllrs John Cockerham, Tom Hemmings, Tony Hooper (Chairman), Ray Jenkins, Jon Sebright, Tracey Turner and Alyson Worthington.

ALSO IN ATTENDANCE: District Cllr Tim Warren, Jenny Howell (Clerk) and eight members of the public.

197-18/19 APOLOGIES FOR ABSENCE AND WELCOME

There were none.

198-18/19 DECLARATIONS OF INTEREST

There were no declarations of interest.

199-18/19 COMMUNITY LIBRARY

The Chairman welcomed Councillor Karen Warrington (BANES Council Cabinet Member for Transformation and Customer Services) to the meeting.

Karen Warrington provided an overview of the BANES Council Modern Libraries Programme and the opportunity for the delivery of community run library service at Temple Cloud Village Hall. Two new community libraries at Bishop Sutton and Timsbury were reported to have exceeded expectations - Bishop Sutton having started with 750 books and are now in the process of expanding to 3,000 with access to 3 million books via click and collect from the Libraries South West network.

Karen Warrington announced that there will be a new mobile library and vision for it to be a community hub on wheels with a pull out awning and IT facilities.

Considerations were outlined along with support available from BANES Officers. It was confirmed that there was positive feedback to the poll on the Temple Cloud Community Page – the biggest challenge being the number of volunteers (five so far).

200-18/19 PUBLIC PARTICIPATION

A resident raised the access along the public footpath from Gillets Hill to the Village Hall and outlined that the route could provide safe passage for children going to school if it was improved. (This item was discussed in more detail under Highways and Footpaths).

201-18/19 CONFIRMATION OF MINUTES

The minutes of the Parish Council Meeting of 13<sup>th</sup> February 2019 were approved as a correct record and signed by the Chairman.

202-18/19 PARISH COUNCIL VACANCIES

The Clerk confirmed that there had been two applications circulated for consideration of co-option by the Parish Council. Sara Box was present and introduced herself to members and residents. The second applicant sent her apologies. Due to the timing of the 2019 Local Government Election the application could not be deferred.

RESOLVED

To appoint Sara Box by co-option.

203-18/19 CHAIRMAN'S REPORT

The Chairman provided a report on updates and highlights since the last meeting. This included:

- That new Village Operative, Philip Edwards, started work on 25<sup>th</sup> February 2019 and has already made a positive impression in the parish.
- That the Village Hall car park has been completed and is operational to much acclaim. The Chairman outlined a proposal to make the planting of the new planter a community event – inviting children from the primary school, Temple Cloud in Bloom and all residents.
- The Chairman reported a very positive response to the Community Library poll published on the Temple Cloud Facebook Community page. In total, 73 expressions noted of which 40 indicated they would use the facility. Most popular opening times are weekend mornings and weekday afternoons followed by weekend afternoons.

Importantly, there were reported to have been five expressions of interest to volunteer to help run it. More would be required.

- A reminder of the timetable for the Parish Council elections.

#### 204-18/19 CLERKS REPORT

The Clerk provided a brief update on activity since the last meeting which included an update on the Air Quality Management Area (AQMA) for Temple Cloud. In summary:

- The AQMA was officially declared by a legal order which came into force on 20 August 2018.
- The next formal stage of the process is the development of a draft Air Quality Action Plan (AQAP).
- The Council's Environmental Monitoring Team have been generating measures that could form part of the draft plan. Some of these are complex and involve infrastructure and therefore require a technical assessment.
- The Environmental Monitoring Team have secured Community Infrastructure Levy (CIL) funding to commission an 'Options and Feasibility study' to assess these measures.
- It is expected that the A37 Options and Feasibility study will commence in April 2019 (jointly with Farrington Gurney), and will include a two week Automatic Number Plate Recognition (ANPR) survey.
- Measures deemed deliverable and effective in achieving the necessary reduction in nitrogen dioxide levels will form part of the draft Temple Cloud Air Quality Action Plan (AQAP) alongside other, less complicated measures that haven't required the same technical assessment.
- The draft AQAP will be subject to a public consultation exercise later in the year.

A request to use Cameley Playing Field for a private hot air balloon launch was considered.

RESOLVED

That the Parish Council approve the request for the launch of a private hot air balloon from Cameley Playing Field proposing a one hour tethered display at a forthcoming charity event (in lieu of payment).

#### 205-18/19 LOCAL GOVERNMENT ELECTIONS 2019

Members noted the timetable for parish and town council elections as follows:

- 18/03 - Publication of notice.
- 19/03 – Nomination period starts.
- 03/04 – Nomination period ends.  
*Candidates must print their nomination papers, either from Bath & North East Somerset website ([www.bathnes.gov.uk/elections](http://www.bathnes.gov.uk/elections)) or from the Electoral Commission website ([www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)). Nomination papers must be submitted to the Returning Officer, Guildhall, Bath on any working day between Tuesday 19 March 2019 and Wednesday 3 April 2019, from 10am to 4pm.*
- 04/04 – Publication of statement of persons nominated and notice of uncontested elections.
- 24/04 – Publication of notice of poll and polling stations.
- 02/05 – Polling day 7am – 10pm.
- 03/05 – Count and notice of results.
- 07/05 – New Parish Councillors take office and old Cllrs retire.

#### 206-18/19 VILLAGE HALL CAR PARK

The Chairman and Clerk provided updated following the completion of the project to re-surface the car park and install lighting at Temple Cloud Village Hall. Discussion took place around options for the new planter. There was broad agreement that the Parish Council organise a community planting event and involve the children at Cameley Primary School. A date of Saturday 30<sup>th</sup> April 2019 has been proposed. Details will be published on the Parish Council Facebook page - please come along and lend a hand.

RESOLVED

An overall budget of £750 was approved for the planting area at the Village Hall to include ten tonnes of topsoil, shrubs and annuals.

#### 207-18/19 VILLAGE HALL

Members noted dates for fire alarm, emergency light testing, fixed electrical and PAT testing. Members discussed hire rates for the 2019/20 financial year. It was agreed that the Finance Advisory Group will meet to review rates for hire for 2019/20. Members were asked to consider quotes for changing toilet lighting to sensor / timer.

RESOLVED

- i. That the Parish Council approve the quote for toilet lighting sensors at a cost of £186.49 plus VAT.
- ii. That the Parish Council approve the renewal of the Hallmaster licence (single venue and invoicing module) at a cost of £187.00.

#### 208-18/19 HIGHWAYS & FOOTPATHS

A Cllr provided an update on the proposal to install a side canopy to the bus stop (north bound, A37) to deliver better shelter in inclement weather. It was reported that BANES Council can add the request to the capital works programme for 2020/21 financial year or the Parish Council could consider funding the improvement through CIL.

RESOLVED

That the Parish Council confirm costing of a side canopy with a view to financing through CIL.

The Clerk provided an update on Footpaths (including those from BANES Public Rights of Way Officer):

- a. Parking on the pavement by the pedestrian crossing, A37 Main Road (ongoing).  
Since the white line has been applied, parking appears to now be the forecourt side of the pavement and the situation appears much improved. There have been no further complaints from residents. District Cllr Tim Warren confirmed that he was still progressing plans to install bollards and planters.
- b. Public footpath accessed from Temple Inn Lane (ongoing).  
The BANES Council Public Right of Way Officer has confirmed that they will not certify the route legally in its current condition. It was reported that the developer has agreed to signage and a fence to prevent the footpath from being used as a car park and provide a key link from the new estate to the rest of the village.
- c. Footpath accessed from Gillet's Hill (new correspondence and follow up).  
The Public Right of Way Officer had advised that they could not alter the surface as the route is very steep and would require steps and a handrail resulting in an ongoing maintenance cost. The District Cllr Tim Warren volunteered to progress this request through BANES Council. The narrow gate entering the Playing Field will be reviewed.

210-18/19 JOINT LOCAL TRANSPORT PLAN

Members noted that a consultation is open until 20<sup>th</sup> March 2019. No response was proposed. Have your say and find out more here: <https://travelwest.info/projects/joint-local-transport-plan>

211-18/19 NEW VILLAGE OPERATIVE

The Chairman introduced the new Village Operative to members and residents. The Clerk provided an update on uniform and equipment.

RESOLVED

That the Parish Council approve a budget of £60 for embroidery/printing.

212-18/19 FINANCE

The cashbook had previously been circulated. The bank statements for the month of February 2019 had been reconciled. Members noted the total income for the month to 28<sup>th</sup> February 2019 £365 (which includes: Village Hall hire). The Clerk reported that NatWest had declined the application for a debit card. Other options were briefly discussed.

RESOLVED

- i. The bank reconciliation was approved and signed.
- ii. That the Parish Council increase petty cash by £170 to a total of £200.
- iii. That the Parish Council approve the month's payments. Total payments for March 2019 – £39,392.63. (In accordance with payment schedule / cashbook emailed on 07/03/2019 with additions of approved spend of £187 for Hallmaster and £170 increase in petty cash).

213-18/19 DATE OF NEXT MEETING

The **Annual Parish Meeting** will take place at a revised time of **7.00pm on** Wednesday 10<sup>th</sup> April 2019 at Temple Cloud Village Hall – ALL WELCOME! Please come along to speak or find out more about your local groups and organisations and discuss or raise any matters of interest or concern.

The next scheduled regular meeting of the Parish Council will follow the Annual Parish Meeting at 7.30pm **on** Wednesday 10<sup>th</sup> April 2019 at Temple Cloud Village Hall.

214-18/19 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider confidential HR and contractual matters.

215-18/19 HR MATTERS

Members noted the NMW increase for over 25s from 1<sup>st</sup> April 2019.

RESOLVED

To approve the NALC pay scale increases and scale increase in line with contract.

*These minutes are provided in draft form and will be considered for approval at the next meeting of the Parish Council.*

Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)