

# TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

**Minutes of a meeting of the Parish Council held at**  
7.30pm on Wednesday 12<sup>th</sup> June 2019, Temple Cloud Village Hall  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Sara Box, Tony Hooper (Chairman), Ann Morgan, Helen Neary, Annemarie Sage, Jon Sebright (Vice Chairman), Philip Warden and Alyson Worthington.  
ALSO IN ATTENDANCE: PC Stuart Peard, Jenny Howell (Clerk) and five members of the public.

19/20\_042 APOLOGIES FOR ABSENCE AND WELCOME

The Chairman welcomed residents and Cllrs to the meeting. Apologies were received from District Cllr David Wood. A report from the District Cllr had kindly been provided, highlights of which were summarised by the Chairman.

The Chairman congratulated Tim Warren (former District Cllr and leader of Bath & North East Somerset Council) on his CBE awarded in the Queen's Birthday Honours. Tim Warren has been made Commander of the Most Excellent Order of the British Empire for services to local government and the community in Somerset.

19/20\_043 PUBLIC PARTICIPATION

A resident raised a stile behind Temple Inn Lane / Goldney Way. The Clerk will liaise with Village Operative and Public Rights of Way Officer.

A resident asked about Village Hall use and whether the Parish Council could fundraise to enable more villagers to use the Village Hall. The resident also queried the item relating to the changing rooms.

PC Stuart Peard provided an update on crime and resources in the parish and surrounding villages. The Chairman raised two issues currently concerning residents in the parish – parking on the pavements and anti-social behaviour (including recent damage to the pagoda in the playground). Advice was provided.

A resident spoke about dog fouling and some of the challenges given that the majority of dog walkers are responsible for picking up their mess. The Chairman agreed that the issue was not an easy one to solve but cited a Bristol University case study as containing some interesting ideas to consider.

19/20\_044 DECLARATIONS OF INTEREST

There were none.

19/20\_045 PARISH COUNCIL MEMBERSHIP

The Clerk confirmed that one vacancy remains on the Parish Council which may be filled by co-option. Expressions of interest / applications are invited.

19/20\_046 CONFIRMATION OF MINUTES

RESOLVED

The minutes of the Annual Meeting of the Parish Council Meeting held on 8<sup>th</sup> May 2019 were approved as a correct record and signed by the Chairman.

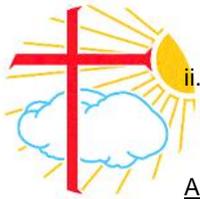
19/20\_047 CLERK'S REPORT

The Clerk provided a brief report. Items included:

- Garage storage
- Banking – including the bank mandate, signatories and application for credit card.
- Traffic survey underway on the A37 (linked to the Air Quality Management Area / Plan).
- Data Protection Officer role.
- The BANES Council Parish Toolkit.
- The removal of the stage lights from the Village Hall.
- Repair to the see-saw.
- Vandalism of the table under the pagoda in the playground.

RESOLVED

- i. That the Parish Council approved ALCA 'At Your Place Training' to take place on Wednesday 17<sup>th</sup> July 2019 at a cost of £200.



- ii. To approve the offer from Clutton Parish Council of £100 donation for use of Parish Council hedge trimmer (subject to use being under the respective Parish Council's insurance and the hedge trimmer being returned in the same condition).

A schedule of forthcoming meetings / dates for the diary were noted as follows:

- PCC & Police Joint Public Forum, at The Auditorium, Keynsham Civic Centre and One Stop Shop, Market Walk, Keynsham between 7pm – 9pm on Wednesday 19th June 2019. Residents are invited to put their questions to Police and Crime Commissioner Sue Mountstevens and ACC Steve Cullen. You can reserve a seat by emailing [pcc@avonandsomerset.pnn.police.uk](mailto:pcc@avonandsomerset.pnn.police.uk) or calling 01278 646188.
- Clean Air Day 20<sup>th</sup> June 2019.
- Parish Liaison Meeting. Wednesday, 24th July, 2019 6.30 pm. **Proposed venue:** Community Space, Keynsham - Market Walk, Keynsham.
- Chew Valley Forum – (June meeting postponed).
- Future BANES Area Group meeting (date to be confirmed).

19/20\_048 CHAIRMAN'S REPORT

The Chairman provided a report outlining work undertaken / events of the past month. The Chairman went on to outline proposed projects / priorities for the new Parish Council (some of which were ongoing from the previous Parish Council term). The Chairman asked for an indication of support from members to inform future agenda items.

Members supported progressing:

- Quotations for additional signage, a larger range style oven and installation of an outside tap at the Village Hall.
- Research into car boot sales at £10 per car. Cllrs Box and Sage will investigate options and report back at the July Parish Council Meeting.
- Memorial garden on the Village Green. Options to be presented by the September Parish Council Meeting.
- Quotations for replacement / additional noticeboards. The Clerk will speak to Curo regarding installation of a noticeboard at Tiledown / Goldney Way.

RESOLVED

- i. To purchase crockery (80 place) from Ikea.  
ii. To arrange a site visit to the changing rooms. The item to consider quotes for demolition was postponed.

19/20\_049 ADVISORY GROUPS AND LEAD ROLES

RESOLVED

- i. Terms of reference for the Finance and HR advisory groups were approved.  
ii. The structure of advisory groups (number of members) and appointment of membership for the year ahead was confirmed as follows:
- Finances Advisory Group (3) Cllrs Sebright, Warden and Box.
  - HR Advisory Group (4) Cllrs Worthington, Neary, Morgan and Sage.
- iii. The Planning Lead was confirmed as Tony Hooper and Technical Consultant confirmed as Tom Hemmings (at £0 cost).  
iv. To set up a new Community Library working party. Terms of reference to be drafted.
- Membership was agreed at (3) Cllrs Box, Sage and Morgan.

19/20\_050 PLANNING APPLICATIONS

The Planning Lead provided a summary of the following applications:

Application ref: 19/02158/FUL and 19/02159/LBA Site Location: Cloud Hill Farm, Eastcourt Road, Temple Cloud Description of Proposal: Internal and external alterations including re-opening of three blocked up windows, replacement of a number of C20th windows, restoration of internal fabric and the provision of a single new dormer window to the rear of the building.

RESOLVED

That the Parish Council do not object to Planning Applications 19/02158/FUL and 19/02159/LBA both of which relate to Cloud Hill Farm, Eastcourt Road.

Members noted the following planning decision Application Number: 19/01634/TPO Application Type: Tree Works subject to TPO Site Location: 17 Paulmont Rise, Temple Cloud Description of Proposal: Poplar T1 (26m): Re-pollard back to previous points, removing between 1.5m-2.5m of regrowth. Decision: Consent.

19/20\_051 LOCAL PLAN

Members were asked to consider the BANES Council Local Plan (underway) including feedback collated the 'Options consultation'. Members noted the invitation from BANES Officers to attend a Temple Cloud with Cameley BANES Local Plan Meeting. The Chairman, Clerk and District Cllr will attend and report back.

RESOLVED

That the Parish Council oppose any further large scale development in the parish (in line with feedback from residents at the Options consultation which took place at Temple Cloud Village Hall).

19/20\_052 BUS SHELTER



A Cllr and the Clerk provided details of three quotations received following support from the council to fund additional panels to the bus stop, (north bound, A37) to provide better shelter in inclement weather. Though the bus shelter is owned by BANES Council, the Parish Council have previously agreed in principle to fund additional panels through CIL to protect users in inclement weather.

**RESOLVED**

That the Parish Council approved 'Option B' – Install full end panels to existing shelter and move shelter back by approximately 500mm, plus install full panel in the middle of the front of the shelter so that there are entrances to the left and right of the front of the shelter **£2,229.00 plus VAT.**

19/20\_053 CAMELEY PLAYING FIELD & CHANGING ROOMS

Members discussed the gap in fencing between Changing Rooms and the playground (reported by resident) and use of the playing field by dog walkers. The item to consider changing room demolition quotes was deferred pending a site visit by Cllrs.

19/20\_054 FINANCE

The cashbook had previously been circulated. The bank statements to 31<sup>st</sup> May 2019 had been reconciled and were signed. Members noted payments totalling £1,358 including 2 grants, 50% of Clerks SLCC membership and the final internal audit fee for 2018/19 internal audit (finance approved at previous meetings). Members noted the income from 1<sup>st</sup> – 31<sup>st</sup> May at £2,935.44. It was agreed that the Finance Advisory Group would meet to undertake the quarterly review of Finances (check and test). Members received the internal audit report.

**RESOLVED** - That the Parish Council:

- i. Approved the month's payments (emailed on 06/06/2019). Total recommended payments for the month of June 2019 - £2,065.11.
- ii. Approved the appointment of the internal auditor for the 2019/20 financial year at a cost of £450.00

19/20\_055 ANNUAL RETURN 2018/19

Members noted the submission of the annual return to PKF Littlejohn and dates for the period for the exercise of public rights as Monday 17<sup>th</sup> June to Friday 26<sup>th</sup> July 2019.

19/20\_056 COMMUNITY LIBRARY

No further updates were provided. This item will be considered at the July Parish Council Meeting.

19/20\_057 VILLAGE HALL

The Chairman volunteered to arrange the store cupboard clear out.

**RESOLVED** - That:

- i. The quotation for remedial works was approved at a cost of £369.41 plus VAT following the fixed electrical testing report.
- ii. A budget of £350 was approved for broadband equipment. Cllrs Sebright will take the lead on installation and Cllr Neary will draft a policy.

19/20\_058 ITEMS FOR CONSIDERATION AT THE NEXT MEETING

Dog fouling, changing rooms, school request reference charity bins and Community Library.

19/20\_059 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held at **7.30pm on Wednesday 10<sup>th</sup> July 2019 at Temple Cloud Village Hall.**

*There being no further business, the Chairman closed the meeting.*

*Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)*