

TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

DRAFT Minutes of the meeting of the Parish Council held at
7.30pm on Wednesday 11th September 2019, Temple Cloud Village Hall
www.templecloud.org.uk | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Ann Morgan, Helen Neary, Annemarie Sage, Jon Sebright (Vice Chairman) and Philip Warden.
ALSO IN ATTENDANCE: District Cllr Dave Wood, Jenny Howell (Clerk) and two residents.

PUBLIC PARTICIPATION

There were no items raised during this session.

19/20_089 APOLOGIES FOR ABSENCE AND WELCOME

The Vice Chairman opened the meeting and welcomed Cllrs and residents. Apologies were received from Sara Box, Tony Hooper (Chairman), and Alyson Worthington and accepted.

19/20_090 DECLARATIONS OF INTEREST

There were none.

19/20_091 CONFIRMATION OF MINUTES RESOLVED

The minutes of the extraordinary meeting of Parish Council Meeting held on 28th August 2019 were approved as a correct record and signed by the Vice Chairman.

19/20_092 CHAIRMAN'S REPORT

There was no report from the Chairman. The Vice Chairman gave thanks to the outgoing Clerk for her professionalism and hard work.

19/20_093 DISTRICT COUNCILLOR'S REPORT

District Cllr Dave Woods provided a comprehensive update on the Air Quality Management Area (AQMA) and Air Quality Management Plan (AQMP) for Temple Cloud.

A further round of public consultation will take place in November and options were reported to include: traffic lights half way up the narrows and near the surgery which may result of queues of up to 40 cars in either direction or a width restriction; together with possible widening of pavement and action to cut back the canopy of overhanging trees which currently trap pollution. The District Cllr has asked BANES to update residents on options deemed unsuitable or unviable and include the reasons why. Monies have been built into the 2020 budget. BANES Council have an obligation to address air quality under EU law.

19/20_094 CLERK'S REPORT

The Clerk provided a verbal report. This included:

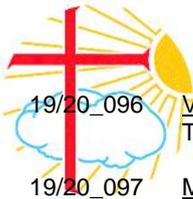
- Update on bus shelter – front panel still to be installed and has to be cut to size.
- Works underway on the public footpath from Temple Inn Lane to Brandown Close and Gillets Hill Lane.
- Escalation of complaint to Hags reference installation of non-standard security bolts on the rope pyramid. Hags have agreed to resolved this by replacing bolts or providing the correct tool for re-tensioning.
- Grass cutting – failure of mower reported, grass cutting will resume next week.
- Unity Trust Bank – further ID required from 4 members to finalise the account opening process. Once submitted, the account will be open in five working days, a manual transfer of £500 is required then direct debits and standing orders transferred. The balance will be transferred then the current account closed.
- One remaining vacancy on the Parish Council which may be filled by co-option.

19/20_095 VILLAGE HALL

Members considered a quote from Somer 2000. Cllr Neary will produce an information brochure for the Village Hall facilities which will be uploaded to the PC website and linked to from the Hallmaster booking confirmation message. Cllr Sebright will upload the Broadband Policy. The Clerk reported meeting with a potential new regular hirer. A further visit to the Village Hall has been arranged.

RESOLVED

That the Parish Council proceed with quote TF107 for £487.09 plus VAT from Somer 2000 to include a. replacement of faulty fitting in the hall with new and fit tubes, b. replace 2 failed lamps and starters in hall fittings, c. remove 3 off flood lights on the outside of the building and re-terminate cables into plastic enclosures, d. adjust external floodlight above exit door over patio and find the switch point.



19/20_096

VILLAGE FORUM UPDATE - PAVILION / CHANGING ROOMS

This item was deferred to the October 2019 Parish Council Meeting.

19/20_097

MIRROR A37 / PETERSIDE

Members received and considered correspondence from resident in relation to a request for support of the installation of a mirror opposite Peterside. Members support this project in principle and a Cllr will obtain a quotation for the supply and installation of a mirror. The land is un-adopted. The District Cllr will liaise with the Neighbourhood Beat Manager to establish a view on impact to road safety.

19/20_098

PLANNING APPLICATIONS

There were no planning applications to consider nor planning decisions to note at this meeting.

19/20_099

FINANCE

The Clerk reported on CIL spending and timescales for spend. In total the Parish Council have received £101,027.37 of CIL between 2016 and 2018 and spent £59,623.79. A total of £41,403.58 CIL remains. The Clerk has reported CIL spend to BANES Council for years 2016/17, 2017/18 and 2018/19. The Parish Council have five years from the date of receipt to spend the CIL deadlines for remaining spend - £7,549.27 by 05/07/2022 with £3,053.72 allocated from CIL within this financial year. A further £33,854.31 CIL must be spent by 05/04/2023.
RESOLVED

- i. That the Parish Council approved the months payments for the month of September 2019 - £3,789.59 (cashbook emailed on 05/09/2019).
- ii. Members noted the income received to 31 August 2019 as £8,102.99 which includes two VAT reclaims (£6,656.95 and £550.55), Village Hall income of £883 and interest of £12.49.
- iii. The Vice Chairman ran through the year to date spend against the budget. No significant overspend reported.
- iv. That the Financial Regulations were agreed as fit for purpose – no changes proposed.
- v. That two changes be made to the Terms of Reference for the Finance Advisory – remove quorum as this is an advisory group (not a decision making committee) and change membership to 3.

19/20_100

2018/19 ANNUAL RETURN

Members noted the conclusion of the 2018/19 annual audit with no actions required. A notice of conclusion of the audit was published on 4th September 2019.

19/20_101

ANNUAL COMMUNITY AWARDS

BANES Council are searching for unsung heroes who positively contribution to our community, people who are compassionate and caring and help inspire others to get involved. This year BANES Council would like to encourage nominations, although not exclusively, that focus on our priorities to protect and care for the most vulnerable and help us address the climate emergency. The awards also include three new categories - Charity of the Year, Foster Carer of the Year and Green Business of the Year. The Volunteer Leader of the Year Award has been renamed 'The Beryl Dixon Community Leader of the Year Award', in honour of Beryl Dixon, an well-respected advocate for the BME community who sadly died in 2017. Nomination forms must be returned by no later than **Friday 20th December 2019**. You can find out more and learn about last year's winners here:

<https://www.bathnes.gov.uk/services/neighbourhoods-and-communitysafety/local-awards/chairmans-community-business-awards> The Parish Council invite suggestions from residents – please get in touch!

19/20_102

ITEMS FOR CONSIDERATION AT THE NEXT MEETING

- Local Plan Briefing & Discussion – update from Chairman.
- Village Forum.

19/20_103

DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will take place at **7.30pm on Wednesday 9th October 2019 at Temple Cloud Village Hall.**

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted: To consider HR matters.

19/20_104

HR MATTERS - CLERK RECRUITMENT

Members received an update on the recruitment of a new Clerk and agreed actions to support this. Members discussed interim handover arrangements. Priority given to Unity Trust Bank and rationalising signatories at NatWest.

There being no further business, the Vice Chairman closed the meeting at 9.06pm. Minutes are available on the Parish Council Website: www.templecloud.org.uk