



# TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

**DRAFT Minutes of the meeting of the Parish Council held at**  
7.30pm on Tuesday 14<sup>th</sup> January 2020, Temple Cloud Village Hall  
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COUNCILLORS PRESENT: Councillors Jonathan Sebright (Chairman), Helen Neary (Vice Chairman), Sara Box (Vice Chairman), Tony Hooper, Alyson Worthington, Philip Warden and Ann Morgan.  
ALSO IN ATTENDANCE: District Councillor David Wood and Philip Edwards (Clerk).

**19/20\_ 133**     ELECTION OF NEW CHAIRMAN

The outgoing Chairman, Cllr Hooper opened the meeting and confirmed his resignation as Chairman. Cllr Box moved to nominate Cllr Sebright as Chairman, Cllr Neary seconded the motion. Cllr Sebright was elected as Chairman.

**19/20\_ 134**     ELECTION OF VICE CHAIRMAN

Cllr Hooper moved to nominate Cllr Box as Vice Chairman. The Chairman, Cllr Sebright moved to nominate both Cllr Neary and Cllr Box as joint Vice Chairman. Cllr Box and Cllr Neary were elected as joint Vice Chairman.

**19/20\_ 135**     PUBLIC PARTICIPATION SESSION

Update on Air Quality Management Area by District Councillor David Wood

District Councillor Wood is pushing to avoid delays on the AQMA. Consultation period should start on 1<sup>st</sup> Feb for 10 weeks and will involve the public. Dst Cllr Wood is keen to see the communities views represented. Dst Cllr Wood is pushing for full budget to be made available this year. Consultation plans being considered include a drop in event to talk along with questionnaires delivered to residents. Part of the discussion would include the vegetation on the road, safer route for pedestrians, possible shuttle system, avoiding queuing on the road, width or weight restrictions.

**19/20\_ 136**     APOLOGIES FOR ABSENCE

No apologies for absence.

**19/20\_ 137**     DECLARATION OF INTEREST

Cllr Morgan – declared declaration of interest with approving the months payments.

**19/20\_ 138**     CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the meeting of the Parish Council Meeting which took place on Wednesday 11<sup>th</sup> December 2019 are approved as an accurate record and signed by the Chairman.

**19/20\_ 139**     CHAIRMAN'S REPORT

There was no report from the Chairman.

**19/20\_ 140**     CLERK'S REPORT

- To note that one vacancy on the Parish Council may be filled by co-option.
- To note that Anne-Marie Sage has resigned as a Councillor, creating a second casual vacancy for the Office of Councillor. The electoral services will be notified and statutory notices displayed for 14 days.
- To note the requirement of a replacement contractor to cut the grass on the playing field. Cllr Neary and Cllr Box will coordinate quotes.
- To note, that following further correspondence with HAGS, the issue of the play park spider has been resolved. A HAGS engineer has tensioned the cables to make the equipment safe.

**19/20\_ 141**     REPORT ON BLOCKED RIGHT OF WAY, FOOTPATH FROM TEMPLE CLOUD TO EASTCOURT RD

The council received a 'Footpath Access' report emailed 13/1/20 from Cllr Hooper which is available on the website. The council reviewed the proposal to open up and improve safety of the overgrown public footpath CL1/5 that runs from Temple Cloud to Eastcourt Road through the wooded area of the disused quarry. The council noted that the Ramblers had already visited to clear the brambles and were thankful for the volunteers work. The council noted that BANES are looking to provide some funds to improve the footpath and welcomed this contribution. The council are in favour of engaging with the project and assisting the landowner to improve the path. The council would support publicising a work party to contribute to the project. The council would like more understanding on costs and options as they become available from BANES before they consider funding. The council would like to see if there are any grants available to add funding to the project.

- 19/20\_ 142**     PLANNING APPLICATIONS  
There were no planning applications to consider. The LAWFUL decision was noted for Reference:19/03566/CLEU James's Brake, Cert of Lawfulness.
- 19/20\_ 143**     FINANCE
- RESOLVED: The months payments of £1727.64 in line with the cash book previously emailed to Councillors were approved. Income to 31 December 2019 was noted as £2492 which includes Village Hall income of £2392 and a £100 contribution from Clutton PC for the occasional use of the hedge trimmer by the Clutton footpath ranger.
  - The year to date spend against the budget was reviewed.
  - The bank reconciliation was reviewed.
  - The council noted the issues with NatWest Bank not fulfilling requests to close accounts and remove signatories. Cllr Sebright has been in touch with NatWest to discuss.
  - RESOLVED: Signed mandates to close the two NatWest Bank Accounts and transfer the funds to the Unity account were checked by the Clerk and Councillors and signed. If the signed mandate to close the accounts is still not actioned by NatWest, the Clerk may be added as a signatory to help administer the process.
- 19/20\_ 144**     PAYROLL SERVICES AND PENSION AUTO ENROLMENT  
RESOLVED: The council will approve adding the additional service of pension administration and auto enrolment by the payroll provider.
- 19/20\_ 145**     AGREE THE BUDGET FOR 2020/2021  
The proposed budget for 2020/2021 was reviewed as prepared by the Clerk in conjunction with the finance working party. The withdrawal of funding by BANES for the Parish Sweeper Scheme along with the increase in minimum wage was noted as contributing to an increase in budget. Ongoing and future projects in the budget were discussed. The need to prioritise the projects and work through them methodically was identified. It was agreed to create a working group to report back to the next meeting. This working party would also review the goals for village hall use, consider market research and consider engaging with other suppliers. Cllr Neary agreed to book a meeting and invite people to a working party.  
RESOLVED The proposed budget was approved.
- 19/20\_ 146**     AGREE THE PRECEPT FOR 2020/2021  
RESOLVED: To set a precept requirement of £27,140 which equates to £50.41 Band D equivalent or 97p per week (An increase of 8p per week from last year) This will enable the Parish Council to support the continuation of the Parish Sweeper Scheme despite the withdrawal of funding from BANES council.
- 19/20\_ 147**     DATE OF NEXT MEETING  
The next scheduled meeting of the Parish Council will take place at **7.30pm on Tuesday 11<sup>th</sup> February 2020 at Temple Cloud Village Hall.**
- 19/20\_ 148**     EXCLUSION OF PRESS AND PUBLIC  
That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted: To consider HR matters.
- 19/20\_ 149**     TRAINING HOURS FOR CLERK AND HR MATTERS  
RESOLVED: An additional 104 hours over 52 weeks were approved for Clerks training towards qualifications.  
RESOLVED: It was approved to offer a salary sacrifice scheme if agreed by staff.

*There being no further business, the Chairman closed the meeting at 9.40pm.*

*Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)*