



# TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

**DRAFT Minutes of the meeting of the Parish Council held at**  
7.30pm on Wednesday 11<sup>th</sup> December 2019, Temple Cloud Village Hall  
[www.templecloud.org.uk](http://www.templecloud.org.uk) | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Tony Hooper (Chairman), Jon Sebright (Vice Chairman) Helen Neary, Sara Box, Alyson Worthington and Philip Warden.  
ALSO IN ATTENDANCE: Philip Edwards (Clerk) and one resident.

19/20\_133 PUBLIC PARTICIPATION

The deteriorating level of service on bus route 376 was raised by a resident. The resident experienced two cancelled buses and a third bus late while waiting for the service on a Saturday morning. It was noted that the Parish Council would consider writing to First Bus.

19/20\_134 APOLOGIES FOR ABSENCE AND WELCOME

The Chairman opened the meeting and welcomed Cllrs and residents. Apologies were received from Ann Morgan and accepted.

19/20\_135 DECLARATIONS OF INTEREST

Jon Sebright and Tony Hooper declared they had expenses on the list to be approved.

19/20\_136 CONFIRMATION OF MINUTES

**RESOLVED:** The minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2019 were approved as a correct record and signed by the Chairman.

19/20\_137 CHAIRMAN'S REPORT

The new clerk, Philip Edwards, was welcomed.

The success of the Christmas Tree light up event was noted with a large support of public participation on the night. It was noted that the School could be invited to be further involved with corresponding activities. It was noted that Ros Anstey expressed an interest to promote the event with an article.

19/20\_138 CLERK'S REPORT

The Clerk provided a verbal report. This included:

- There is one remaining vacancy on the Parish Council which may be filled by co-option
- Phone and Laptop replacement options were presented.  
**RESOLVED:** A budget of up to £800 was agreed to purchase the items recommended.
- Training costs for the Clerk to progress with training and CILCA qualifications were presented. It was noted that initial membership and introductory training fees were already on the list for approval.  
**RESOLVED:** a budget of £1000 was agreed for upcoming training costs.

19/20\_139 PLANNING APPLICATIONS

There were no planning applications to consider at the meeting.

It was noted that

- 19/04751/FUL 14 Meadway had been approved.
- 19/04420/FUL 9 Ashmead had been approved.
- 19/04764/OUT Builders Yard was submitted late, but Tony Hooper had spoken to planning and it was confirmed that it would still be taken into consideration.
- 19/03566/CLEU Certificate of lawfulness: No decision had been received, it had been chased up with the planning officer. It was noted a council tax bill had been issued suggesting progress.

19/20\_140 FINANCE

**RESOLVED**

- i. That the Parish Council approved the months payments for the month of December 2019 of £1710.89 along with petty cash and expenses of £159.12 (cashbook emailed on 05/09/2019).
- ii. Members noted the income received to 31 November 2019 as £62 from village hall hire.
- iii. The Vice Chairman ran through the year to date spend against the budget. The budget on parks and open spaces had overspent, but this would be adjusted with the bus shelter going into infrastructure in the CIL budget.
- iv. A budget of £6 a month was approved for the Clerks mobile phone contract.

- v. Access to Unity Bank was approved for the Clerk.
- vi. Obtaining a debit card from Unity Bank would be actioned.
- vii. Pension automatic enrolment requirements by the Parish Council as an employer was noted and discussed and would be set up to comply with regulations.
- viii. The budget and precept would be addressed for next months meeting. Suggestions from members for budget were invited.

19/20\_141 VILLAGE HALL

- Progress on quotes and plans for the lighting and switches were discussed. It was noted that the budget already agreed of £1000 should cover this. It was noted that by switching to energy efficient LED panels the costs could be recovered with electricity bill savings in the 1<sup>st</sup> two to three years.
- It was noted that the floor could be upgraded.
- It was noted that Village Hall upgrades could be taken from the CIL budget.
- Lynda Hooper was praised for her work in decorating the village hall for Christmas.
- The heating in the Hall was noted as unsatisfactory, being too cold for some hirers, but the heating is sometimes left on at a high level after some events. It was agreed that the heating timers would be checked and readjusted as necessary.
- The drainage in the car park was discussed. It was noted that the water does not soak away satisfactorily in heavy rain. The clerk will contact the contractor for suggestions.
- A report on purchase options for notice boards would be brought to the next meeting.

19/20\_142 PAVILLION

The contents of the pavilion was discussed.

It was noted that the football club would be invited to remove any of their equipment, including adult footballs. The Parish Council would proceed with emptying the remaining contents, including checking the microwave to reclaim for village hall use. An initial quote to knock down the pavilion had been received and would be brought to the January meeting.

19/20\_143 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will take place at **7.30pm on Tuesday 14<sup>th</sup> January 2020 at Temple Cloud Village Hall.**

19/20\_144 CHAIRMANS INTENTION TO RESIGN

The Chairman Tony Hooper announced his intention to give his resignation letter to the Clerk after the meeting. Jon Sebright the Vice Chairman invited members to volunteer as Chair and Vice Chairman. Both the resident on behalf of the Parish and members of the Parish Council recognised and expressed their appreciation of Tony Hooper's long service.

*There being no further business, the Chairman closed the meeting at 8.40pm. Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)*