

Temple Cloud Village Hall

KEY HOLDER AGREEMENT – REGULAR USER

Village Hall Address: Meadway, Temple Cloud, BS39 5BD Managed by: Temple Cloud with Cameley Parish Council
Clerk: Philip Edwards Tel: 07591 257067 Email: info@templecloud.org.uk Website: www.templecloud.org.uk

Organisation	
Day(s) of Hire	
Times of Hire	

By signing this form:

- I agree to accept responsibility for the keys to the Temple Cloud Village Hall.
- I agree that I shall not pass the keys to anyone other than those involved in our organisation and that the keys are only for use at the pre-arranged hire time.
- I will ensure that the roller shutter inside the main Hall is open if the main Hall is in use and instruct anyone using this key for the Village Hall or involved in this booking accordingly.
- I will return the keys to Temple Cloud with Cameley Parish Council when any regular hire arrangement comes to an end.

Signature	
Print Name	
Date	

Contact Details

Name	
Address	
Email Address	
Telephone Number	

Updated: 29th January 2020

Please return by email: info@templecloud.org.uk or by post to: Philip Edwards, 4 Valley View, Clutton BS39 5SN